

Annual Procurement Report

2022 / 2023



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1. Introduction

- 1.1 In accordance with Section 15 of the *Procurement Reform (Scotland) Act 2014*, the Council published its Sustainable Procurement & Commercial Strategy (Strategy) for the period 2021 to 2026. Section 18(2) (a) of the *Procurement Reform (Scotland) Act 2014* requires the Council to detail “...a summary of the regulated procurements that have been completed during the year covered by the report”.
- 1.2 This Annual Procurement Report (APR) outlines the key elements of regulated procurements for the period 1 April 2022 – 31 March 2023. Regulated procurement refers to any procurement from £50k for Supplies and Services contracts and from £2m for Works contracts. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end. Regulated procurements can refer to procurements delivered through new contracts or from utilising framework agreements (FA) or dynamic purchasing systems (DPS).
- 1.3 The Strategy is closely aligned to the Council’s vision, values and ethos and describes the role procurement has in supporting the delivery of the Council’s Strategic Plan. It sets out the key procurement objectives of the Council for 2021 to 2026. The delivery of these objectives will support the Council as it continues to face significant challenges, including:
- Resilience planning;
 - Cost of living crises;
 - Inflation in cost of supplies and global supply chain shortages;
 - Building a stronger community through commissioning services which aim to give more power to the community and promote community action;
 - Supporting services to meet financial requirements;
 - Continuing to proactively engage with all sectors across the local economy;
 - Sustainability and Climate Change duties
- 1.4 [Appendix 1](#) and [Annex A to D](#) sets out the regulated procurement achievements, actions and future plans for the Council, which includes West Dunbartonshire Health and Social Care Partnership (WD HSCP). The Scottish Government’s [Annex A: Summary of Regulated Procurements](#), is detailed in this report.
- 1.5 The Council also maintains a public [Contract Register](#) which provides information on current contracts.

2. Summary of regulated procurement completed

2.1 Details of regulated procurements awarded by the Council between 1 April 2022 and 31 March 2023 can be found at [Annex B: Regulated Procurements](#) and [Annex A](#).

2.2 Collaborations with other public bodies to maximise mutual benefits, where appropriate, are included in the regulated procurements. This includes Scottish Government, CoSLA, Crown Commercial Services, Scotland Excel and the Council all acting as the contracting authority when procuring Supplies, Services and Works.

2.3 13 regulated contracts where appropriately awarded without a competitive procurement process:

Reason	Regulated Contract
People based below Light Touch Regime threshold	Clydebank - Provision of Support and Advocacy for Women Experiencing Domestic Abuse
	Dumbarton - Provision of Support and Advocacy for Women Experiencing Domestic Abuse
	Provision of Childrens Residential Care Placements
	Provision of Emergency Placement for 24hr Residential
	Emergency Care Package to Enable Client Discharge from Hospital
	Provision of Non-NCHC 24Hour Residential / Nursing Care within a Care Home Setting
	Provision of 24Hour Residential / Nursing Care within a Care Home Setting
	Provision of Care and Support Services
	Provision of a Mentoring Programme
	Provision of Sport to Support Young People into Employment
Emergency repairs	Provision of Repairs Due to Vandalism to a PPP School

Reason	Regulated Contract
Only one supplier identified	Provision of Content for Project Based Learning
Supplier identified by Police Scotland	Provision of an Intruder Security System for Buildings About to be Demolished

3. Review of regulated procurement compliance

- 3.1 Based on an analysis of spend data, of the £125,450,487 regulated procurement spend, 83.6% / £104,876,579 (Council and WD HSCP) was compliant with regulated procurements. Further, of the £74,261,627 regulated procurement spend, 95.4% / £70,853,435 (Council only) was compliant with regulated procurements:

Spend Type	Total Regulated Spend	Compliant Regulated Spend	Non-Compliant Regulated Spend	Percentage Compliant
Supplies	£16,446,945	£16,077,130	£369,816	97.8%
Services	£83,293,254	£63,089,162	£20,204,093	75.7%
Works	£25,710,288	£25,710,288	£0	100%
Total	£125,450,487	£104,876,579	£20,573,908	83.6%

- 3.2 The summary detail is shown in [Annex C: Non-Compliant Regulated Spend](#) and also highlights where further work is required to achieve increased rates of compliance. Where there has been non-compliance with procedures, this is partly due to service priorities which included the combined value of spend across various services being more than the Financial Regulation limits.

4. Social (community) benefits summary

- 4.1 The Council is committed to working with our local community and businesses to maximise local social value.

4.2 The Council has implemented specific clauses within procurement contracts from £50k, known as social benefit clauses. Social benefit clauses are requirements which deliver wider benefits to our local community in addition to the core purpose of a contract. These clauses can be used to build a range of economic, social or environmental benefits into Council contracts through a range of options which may include, but are not limited to:

- Employment, work experience, training or modern apprenticeship opportunities;
- Education engagement and curriculum support activities;
- Support for community and environment projects through donation of money, labour, equipment or materials; and
- Other initiatives to support and develop local businesses, community groups and the local third sector

4.3 The social benefits questionnaire is part of the procurement documentation issued to all bidders of Council tenders and includes target social benefits points based on the annual value of the contract. This is a transparent, fair and accountable approach for assessing the impact of Social Benefits. 48 contracts delivered the following local social benefit outcomes in 2022/23:

Local Social Benefit Outcomes

£250 donation to support a local community project

£500 of sponsorship to support a local sport's team

Donated cleaning supplies to a local community garden

Two staff volunteered 2 hours of their time at a local community garden

£300 of sponsorship to support a local sport's team

Volunteered time at a local community garden

Provided a line marking game to a local primary school

Volunteered time to install the playground markings at a local primary school

Volunteered two hours a week from staff to meet with one local charity and one residents association to ongoing support

Donated 5 paper reels to a local nursery

Local Social Benefit Outcomes

Donated paper reels to a local nursery

£500 of sponsorship to support a local sport's team

£500 of sponsorship to support a local sport's team

Sub-contracted to a local company

Sub-contracted to a local company

£500 worth of products were donated to support a local community project

Two nurses attended the Learners Event to provide free health checks to local people

£500 donation to support a local community project

£500 donation to support a local community project

£500 of sponsorship to support a local sport's team

£150 donation to support a local community project

£150 donation to support a local community project

Sub-contracted to a local company

£300 donation to support a local community project

£200 donation to support a local community project

Sub-contracted to a local company

£300 donation to support a local community project

£300 worth of products were donated to support a local community project

Sub-contracted to a local company

Donated 16 wooden pallets to a local community garden

Local Social Benefit Outcomes

£2,500 worth of products were donated to support local community projects

Delivered a workshop to a local primary school

Delivered a workshop to a local primary school

£200 of sponsorship to support a local sport's team

£200 donation to support a local community project

£200 donation to support a local community project

£200 donation to support a local community project

Sub-contracted to a local company

£288 of sponsorship to support a local sport's team

Donated industrial flooring for a local charity's office space

Provided one staff member to lay the floor within a local charity's café area

Donated 2.5 tonnes of compost to a local social enterprise

Provided one staff member to lay the floor within a local charity's office space

Donated industrial flooring for a local charity's cafe area

Sub-contracted to a local company

Sub-contracted to a local company

Recruited a local person on a permanent contract

Recruited a local person on a permanent contract

Delivered two art workshops to local nursery students and local primary one pupils

Participated in three workshops with a local primary school

Participated in a career fair at a local high school

Local Social Benefit Outcomes

Participated in a career fair at a local high school

Delivered neurodiversity awareness sessions to WDC HR staff

Supplied a mini bus and driver to a local social enterprise on one occasion

Recruited a local person on a permanent contract

Donation of masonry paint to a local charity

Established a Connected Community that supports local vulnerable people

Developing a Web App to capture Community Asset information

Supported a local charity with their marketing and communications, including securing them a 2 page article in a national newspaper

Volunteered two hours a week to support a local charity to facilitate a computer coding group for local young people – six instances

Providing mentoring sessions to an unemployed young person from the No One Left Behind project

Main office and warehouse site visit for eight local people and two members of staff from a local social enterprise with follow up presentation on careers and a question and answer session

Delivered a health and safety check and three risk assessments to commence a work experience placement to a local high school pupil

Advertised two vacancies via the Council's Employer Engagement Recruitment Service

Recruited a local person on a permanent contract

Participated at the Care Career Event at the Golden Jubilee for local people of all ages about careers in care and the pathways that are possible

Recruited a local person on a permanent contract

Recruited a local person on a permanent contract

Recruited a local person on a permanent contract

Recruited a local person on a permanent contract

Local Social Benefit Outcomes

Conducted a work experience placement to a local high school pupil

Worked with a local charity to create a social media campaign to promote the charity

Delivered an employability workshop to local people via the Inspire programme

Delivered an employability workshop to local people via the Inspire programme

Provided reduced rates for processing general mixed waste to a local company

Delivered a mock interview with a local person

Delivered two site visits to local Foundation Apprentices

Supported a Foundation Apprentice to gain an interview for Keir Graduate apprenticeship scheme

Conducted work experience placements to two local high school pupils participating in the Foundation Apprenticeship Scheme

Attended Working4U's Apprenticeship Event

Delivered a Careers talk to a local high school

Delivered an employability workshop to local people

Advertised one vacancy via the Council's Employer Engagement Recruitment Service

Recruited a local person on a permanent contract

Attended the Working4U Jobs Fair in Clydebank Town Hall

Delivered a mock interview / mentoring session to a local young unemployed person

Delivered a mock interview / mentoring session to a local young unemployed person

Recruited a local person after an initial work placement for one year initially

Conducted a work experience placement to a local high school pupil

Conducted a work experience placement to a local high school pupil

Local Social Benefit Outcomes

Delivered mock interviews to a local secondary school

Delivered mock interviews to local long term unemployed people with one or more barriers from the No One Left Behind project

Recruited a local person as a Modern Apprentice on a permanent position

Recruited a local person as a Modern Apprentice on a permanent position

Recruited a local person on a permanent contract

Recruited a local person on a permanent contract

Recruited a local person on a permanent contract

Recruited a local person on a permanent contract

All vacancies advertised via the Council's Employer Engagement Recruitment Service

Provided an Asbestos Awareness course to 10 local people

Provided an Asbestos Awareness course to 11 local people

Participated in a careers fair to a local secondary school

Main office and workshops site visit for eight local young people who are currently looking for construction apprenticeships with follow up talks from senior management and a 2nd year apprentice

Delivered a Careers talk to a local charity's clients

Participated in a careers fair to a local secondary school

Delivered workshop on the recruitment of apprentices, skills for construction and career progression to 10 local young people

Conducted a work experience placement to one local high school pupil

Donated 30 education packs to a local high school to raise awareness of recycling

Donated 8 tonnes of soil to a local community garden

Donated 3 tonnes of soil to a local community garden

Local Social Benefit Outcomes

Supplied a mini bus and driver to a local learning company on one occasion

Volunteered time to support a local school to upgrade their playground

Donated 20 tree saplings to a local primary school

Donated 20 tree saplings to a local primary school

£300 worth of products were donated to support a local community project

Donated 8 tonnes of soil to a local charity

Donated 42 environmental packs for the local Leaners Event

Donated 6 tonnes of soil to a local community centre

Supplied a mini bus and driver to a local care home on one occasion

Volunteered 2 staff members for 2 days to distribute 25 planters to local beneficiaries

Donated plants to local community gardens

Donated magic / white boards to local community gardens

Donated a summerhouse

£150 donation to support a local community project

£150 donation to support a local community project

£150 donation to support a local community project

£150 worth of products were donated to support a local community project

£150 worth of products were donated to support a local community project

Ran "the Big Scran" in collaboration with a local charity

£300 donation to support a local community project

Local Social Benefit Outcomes

£350 donation to support a local community project

£500 donation to support a local community project

£300 worth of products were donated to support a local community project

Provided social media promotion for a local charity aimed at contractors

£250 donation to support a local community project

£178 donation to support a local community project

£178 donation to support a local community project

£178 donation to support a local community project

£178 donation to support a local community project

£178 donation to support a local community project

£178 donation to support a local community project

£150 donation to support a local community project

£150 donation to support a local community project

Donated products to support a local community project

£1,500 donation to support a local community project

£300 donation to support a local community project

£800 donation to support a local community project

£1,000 donation to support a local community project

£100 donation to support a local community project

£100 donation to support a local community project

£100 donation to support a local community project

Local Social Benefit Outcomes

£750 donation to support a local community project

£750 donation to support a local community project

£200 donation to support a local community project

£100 donation to support a local community project

Volunteered for a day at a local charity

£300 worth of products were donated to support a local community project

4.4 An example of a social benefit good new story in 2022/23 includes:

- Bellsmyre Community Garden



Martin Love said: *“The generator CCG (Scotland) provided has greatly enhanced the scope of our gardens as we don’t have access to mains electricity. This has enabled us to carry on working with schools and other charity organisations i.e. building raised beds, bringing on our own plants.*

Without the generator this work would have stopped and we would not be able to earn anything for our community garden. In conclusion, CCG (Scotland) help has possibly saved the gardens, which the community have relied on over the last ten years.”

- Clydebank Football Club



The Under 20's manager, Scot Carson, said: *“On behalf of Clydebank FC 20s. We would love to thank CCG (Scotland) for their donation to the team. The cost of living crisis is affecting everyone and that includes the cost of operating our football team. The money we received eased the worry of this and has meant that the team management could focus on developing the young footballers on*

and off the field. Football is a massive outlet for young participants of the area and is a big part of their social life. We are extremely grateful for the help we received that allowed us to focus on making the best opportunities for the players involved.”

Chris Murray, Development and Marketing Manager for CCG (Scotland), said: *“Working collaboratively with West Dunbartonshire Council, CCG (Scotland) has helped leave a lasting legacy within the communities.”*

4.5 The national virtual “Meet the Buyer” event took place in June 2022 with representatives from the public sector including the Council. This event allowed suppliers to engage with virtual exhibitors from the public sector, private contractors and business support providers. It was scheduled in the alternative format and aimed to support efforts towards economic recovery from the COVID-19 pandemic.

4.6 “Talking Tenders” supplier events took place in February 2023 and March 2023 supported by the Supplier Development Programme. These events were for businesses keen to find out more about the tender opportunities for the Social Care Services contracts. 28 businesses attended this event.

5. Supported businesses and social enterprises

5.1 Unfortunately, there is not a central directory which supported businesses and social enterprises must register to aid the Council’s response to this section.

5.2 A supported business' primary aim is the social and professional integration of disabled or disadvantaged persons. At least 30% of the employees of those businesses must be disabled or disadvantaged. This is delivered, not only through the supplies, services and works they deliver, but also by providing meaningful employment, training and social support for those who may otherwise be excluded from the workplace.

5.3 With reference to Base UK's [Supported Business Directory](#), there was no regulated contracts awarded to supported businesses during 2022/23. However in 2022/23, the Council had spent with supported businesses including regulated contracts awarded before 2022/23 and non-regulated spend:

Supported Business Supplier	West Dunbartonshire Based	2022/23 Spend
City Building (CONTRACTS) LLP (sub-contracted to Royal Strathclyde Blindcraft Industries)	No	£246,216
Hansel Alliance (via ground maintenance and a café)	No	£61,320
Hey Girls CIC	No	£34,379
Royal British Legion Industries Ltd	No	£25,149
Haven Products Ltd	No	£14,039
The Lady Haig's Poppy Factory	No	£1,399

5.4 Social enterprises aim to make a profit but unlike traditional businesses, they reinvest or donate their profits to create positive social change. They empower communities, tackle social problems and create jobs - particularly for people who are at a disadvantage in the standard jobs market.

5.5 From the internal and external data that was available on social enterprises, there was three regulated contracts awarded to social enterprises within 2022/23:

Regulated Social Enterprise Supplier	West Dunbartonshire Based	Spend in 2022/23
Crossreach	No	£807,983
Kibble Education and Care Centre	No	£665,720
The Mungo Foundation	No	£319,046

5.6 Also detailed below is the regulated contracts awarded before 2022/23 and non-regulated spend on social enterprises in 2022/23:

Social Enterprise Supplier	West Dunbartonshire Based	Spend in 2022/23
Cornerstone Community Care	No	£4,330,901
Quarriers	No	£1,641,477
The Richmond Fellowship Scotland	No	£1,638,322
Share Scotland	No	£897,295
Enable Scotland	No	£820,988
Carman Care	Yes	£488,472
Alternatives West Dunbartonshire CDS	Yes	£409,486
Unity Enterprise	No	£246,453
Scottish Autism	No	£236,706
Neighbourhood Networks	No	£90,703

Social Enterprise Supplier	West Dunbartonshire Based	Spend in 2022/23
Who Cares ? Scotland	No	£37,852
Hey Girls CIC	No	£34,379
St Margarets Children and Family Care Society	No	£32,320
Outside The Box Development Support	No	£28,985
Antonine Court Limited	No	£26,984
Parent Network Scotland	No	£19,738
Little Sisters of the Poor	No	£15,809
The Wise Group	No	£15,694
Magic Torch Comics CIC	No	£15,000
Community Links Scotland	Yes	£14,690
Haven Products Ltd	No	£14,039
Clydebank Co-Operative Society Ltd	Yes	£12,042
Sniffer	No	£11,000
Albatross Arts CIC	No	£9,213
Lanarkshire Recovery Consortium	No	£9,000
Up-2-Us	No	£8,121
Macrobert Art Centre Ltd	No	£5,860
Braw Talent	No	£5,430
Skapade Inspirational Development Solutions CIC	No	£5,350

Social Enterprise Supplier	West Dunbartonshire Based	Spend in 2022/23
Heartstone	No	£4,900
Awestruck Academy	Yes	£2,760
Triangle Consulting Social Enterprise Ltd	No	£2,500
Dementia Pathfinders CIC	No	£1,650
Spruce Carpets Limited	No	£1,088
Mind Mosaic Child and Family	No	£540
Emotion Works CIC	No	£300
Creatovators CIC	No	£255
Ten For Zen CIC	No	£175

6. Sustainability

- 6.1** The sustainable procurement policies and guidelines from the Scottish Government identifies a range of policies, tools and procedures that enable compliance with the Sustainable Procurement Duty. Further, the Council produced a [Climate Change Strategy](#) and [Action Plan](#) to set out the foundations for a plan of action and response to Scotland’s Climate Emergency and 2045 net zero carbon reduction target.
- 6.2** Everything procured, from construction works to waste services to janitorial supplies has an impact on the environment and society. Therefore, the Council is able to make a positive contribution to sustainability through its procurement decisions. The [Sustainability in Procurement Guidance](#) details how the Council will meet its commitments to sustainable procurement.
- 6.3** Examples of procurement activity in 2022/23 which has contributed to the Council’s compliance with Sustainability Duties including Climate Change Duties and Circular Economy are:

Procurement Title	Contributed to Carbon Emissions Reductions	Contributed to Climate Change Adaptations	Acted Sustainably	Detail
Insurance Services for Right to Buy Block Buildings Administered by WDC	No	No	Yes	This supplier is committed: - To Social Benefits; - Promotes Fair Work First; - Promotes Fair Working Practices; and - Applies Sustainability measures
Smollett Fountain Permanent Public Realm Works	No	No	Yes	As above
Provision of Insurance Services - Lots 4,6,11 & 12	No	No	Yes	As above
Provision of Insurance Services) - Lots 5,7 & 8	No	No	Yes	As above
Subcontractors - Asbestos Surveys	No	No	Yes	As above
Subcontractors - Landscaping	No	No	Yes	As above
Subcontractors - Asbestos Removal	No	No	Yes	As above
Subcontractors - External Building Fabrics	No	No	Yes	As above
Subcontractors – Scaffolding	No	No	Yes	As above
Subcontractors - Laundry Equipment	No	No	Yes	As above
Subcontractors - Plumbing	No	No	Yes	As above

Procurement Title	Contributed to Carbon Emissions Reductions	Contributed to Climate Change Adaptations	Acted Sustainably	Detail
Subcontractors - Small Jobs	No	No	Yes	As above
Provision of Object Based Storage to Replace the Data Domains	No	No	Yes	As above
Provision of Concession at Clydebank Leisure Centre	Yes	Yes	Yes	This supplier is committed: <ul style="list-style-type: none"> - To Social Benefits; - Promotes Fair Work First; - Promotes Fair Working Practices; - Uses sustainable suppliers; - Doesn't use single use plastics; - Provides recycling bins; - Uses sustainable packaging; and - Complies with the Energy Saving Opportunity Scheme
Storage Array Network (SAN) Replacement	No	Yes	Yes	This supplier is committed: <ul style="list-style-type: none"> - To Social Benefits; - Promotes Fair Work First; - Promotes Fair Working Practices; and - Ensures that packaging is uplifted and re-cycled

Procurement Title	Contributed to Carbon Emissions Reductions	Contributed to Climate Change Adaptations	Acted Sustainably	Detail
UPVC Windows & Doors	No	Yes	Yes	This supplier is committed: - To Social Benefits; - Promotes Fair Work First; - Promotes Fair Working Practices; - Applies the waste hierarchy in line with Zero Waste Scotland's guidance; and - Supply chain is predominantly Scottish companies and manufacturers
Treatment of Organic Waste - Garden Waste	No	Yes	Yes	As above
Treatment of Organic Waste - Co-mingled Food and Garden Waste	No	Yes	Yes	As above

7. Future regulated procurements



7.1 Over the next two years, there will be a mix of recurring requirements and one-off opportunities. A summary of procurements anticipated in the next two years is provided in [Annex D: Future Regulated Procurement](#). This doesn't include ad-hoc or reactive requirements and until full scoping activities are undertaken and the contract strategies are complete, the timeline, contracting approach and values may be subject to change.




8. The Annual Procurement Report owner


Alan Douglas


Chief Officer - Regulatory and Regeneration


Appendix 1: Outcomes Achieved









	3. Our Economy
	Objective 7. Our area has the infrastructure for sustainable and inclusive growth where businesses can flourish

Performance Indicator	2021/22	2022/23					Owner	
	Value	Status	Value	Target	Short Trend	Long Trend		Note
% of Contract & Supplier Management scorecards delivered where the Supplier at a minimum, meets the Social Benefits expectations.	96.4%		100%	95%			Target exceeded.	Annabel Travers
% of procurement spent on local small/medium-sized enterprises and SMEs who have a presence in West Dunbartonshire	43.1%	Data not available until May 2023.					Annabel Travers	



















Action	Status	Progress	Due Date	Note	Owner
Continue to incorporate social benefits in the contract activity.		<div style="background-color: #4f81bd; color: white; padding: 2px; display: inline-block;">100%</div>	31-Mar-2023	This action has been successfully completed. Engagement Plan has been prepared and we continue to work with other services, the Supplier Development Programme and other external bodies to continue to engage with suppliers including market research questionnaires, e-workshops, implementation meetings, and "Meet the Buyer" sessions. We continue to work in partnership with other services and other external bodies, including following set processes for social benefits, market	Annabel Travers




Action	Status	Progress	Due Date	Note	Owner
				sounding, setting specific targets for social benefits in tendering opportunities and following up with suppliers on social benefits offered.	
	4. Our Council				

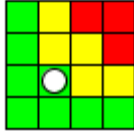
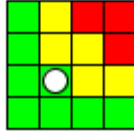
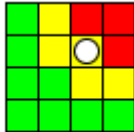
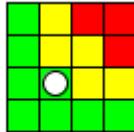
	Objective 10. Our workforce is resilient and skilled where digital technology supports service delivery for our residents
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Action	Status	Progress	Due Date	Note	Owner
Develop and implement wellbeing, employee engagement, equality and training plans to enable capabilities, improved resilience and promotion of a diverse workforce.			31-Mar-2023	This action has been successfully completed. We continue to utilise the Console to support better use of data to inform decisions. Weekly meetings are in place to update, consider and action opportunities and concerns. We continue to support and utilise the Employee Wellbeing Strategy, hold regular Be-the-best Conversations with officers and support working flexibly including part time and condensed hours.	Annabel Travers
Develop and implement employee life cycle plans in line with the People First Strategy to attract and retain the workforce.			31-Mar-2023	This action has been successfully completed. The CPU's flexible approach means that cross skilling continues to be developed. We undertake periodic reviews of roles and profiles in line with service improvements to reflect changes in service.	Annabel Travers
Implement service review process including role design, use of new technology and new ways of working to add resilience, address gaps, and establish opportunities for efficiencies			31-Mar-2023	This action has been successfully completed. Periodic reviews of roles and profiles in line with service improvements highlight efficiency's.	Annabel Travers
Develop and implement training plans and development opportunities to improve capabilities and resilience within the workforce.			31-Mar-2023	This action has been successfully completed. We continue to develop leadership skills in line with the Be-the-best Conversations.	Annabel Travers

Action	Status	Progress	Due Date	Note	Owner
Ob	Objective 11. Our Council is adaptable and focused on delivering best value for our residents				

Performance Indicator	2021/22	2022/23					Owner	
	Value	Status	Value	Target	Short Trend	Long Trend		Note
% of Contract & Supplier Management scorecards delivered where the Supplier at a minimum, meets the Cost expectations.	85%		97.1%	95%			Target exceeded.	Annabel Travers
% of Contract & Supplier Management scorecards delivered where the Supplier at a minimum, meets the quality expectations	96.9%		97.1%	95%			Target exceeded.	Annabel Travers
% of Contract & Supplier Management scorecards delivered where the Supplier at a minimum, meets the Service expectations.	90%		97.1%	95%			Target exceeded.	Annabel Travers
% of C&SM scorecards submitted against the total number due	68%		85%	85%			Target met.	Annabel Travers
Annual Cash Savings target achieved	£732,235.06		£539,927.18	£400,000.00			Target exceeded.	Annabel Travers
% of Contract award notices published within 30 calendar days from award letter being sent	51.2%		67%	100%			Target not achieved although performance has improved from previous year. This is partly due to Corporate Procurement Unit requiring to focus on other priorities. We will continue to work to prioritise and improve performance.	Annabel Travers

Action	Status	Progress	Due Date	Note	Owner
Implement the Fit for Future Action Plan for Procurement– P2P Phase 1		<div style="border: 1px solid black; width: 80px; height: 20px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 57%; position: absolute; left: 0;"></div>57%</div>	31-Mar-2023	This action has not progressed to completion as planned due to other priorities. The implementation plan for the Purchase to Pay (P2P) policy will be progressed and completed early in 2023/24.	Annabel Travers
Deliver procurement savings and benefits		<div style="border: 1px solid black; width: 80px; height: 20px; background-color: #4f81bd; position: relative;"><div style="background-color: #4f81bd; width: 100%; position: absolute; left: 0;"></div>100%</div>	31-Mar-2023	This action has been successfully completed. We analysed historic spend, worked with partners to follow set processes, prepared and instigated market research, maximised savings and cost avoidance measures, rationalised contracts / suppliers / requirements to achieved £539,927 in savings and rebates.	Annabel Travers
Refresh the Contract and Supply Management Policy		<div style="border: 1px solid black; width: 80px; height: 20px; background-color: #4f81bd; position: relative;"><div style="background-color: #4f81bd; width: 100%; position: absolute; left: 0;"></div>100%</div>	31-Mar-2023	This action has been successfully completed. The renewed Contract and Supplier Management Policy was implemented from 1 March 2023.	Annabel Travers

Risk	Description	Current Assessment	Target Assessment	Date Reviewed	Note	Owner
Failure to secure best value of procurement spend and ensure compliance with financial regulations	Improved procurement management process, contract strategies, planning, monitoring and reporting in collaboration with services will continue to mitigate against non-compliant procurement spend	 <p>Likelihood</p> <p>Impact</p>	 <p>Likelihood</p> <p>Impact</p>	31-Mar-2023	<p>There are a number of actions and strategies in place to ensure and monitor best value of procurement spend and compliance.</p> <p>No change to risk matrix.</p>	Annabel Travers
Failure to continue to achieve increased savings from procurement activity	As second or third generation revenue contracts seldom deliver the same cost savings as first generation, the contract strategies need to focus on governance, operating models, total cost of ownership, service quality and innovation	 <p>Likelihood</p> <p>Impact</p>	 <p>Likelihood</p> <p>Impact</p>	31-Mar-2023	<p>There are a number of actions underway to increase savings from procurement spend including performance indicators to monitor progress.</p> <p>No change to risk matrix.</p>	Annabel Travers

Annex A: Summary of Regulated Procurements

1) Organisation and Report Details	
a) Contracting Authority Name	West Dunbartonshire Council
b) Period of the annual procurement report	1 April 2022 – 31 March 2023
c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report?	Yes
2. Summary of Regulated Procurements Completed 1 April 2021 – 31 March 2022	
a) Total number of regulated contracts awarded within the report period	124
b) Total value of regulated contracts awarded within the report period	£56,144,617
c) Total number of unique suppliers awarded a place on a regulated contract awarded during the period	114
i) how many of these unique suppliers are SMEs	77
ii) how many of these unique suppliers how many are Third sector bodies	12
3. Review of Regulated Procurements Compliance	
a) Number of regulated contracts awarded within the period that complied with your Procurement Strategy	124
b) Number of regulated contracts awarded within the period that did not comply with your Procurement Strategy	0

4. Community Benefit Requirements Summary

a) Total number of regulated contracts awarded with a value of £4 million or greater	Not measured in with way*
b) Total number of regulated contracts awarded with a value of £4 million or greater that contain Community Benefit Requirements	Not measured in with way*
c) Total number of regulated contracts awarded with a value of less than £4 million that contain a Community Benefit Requirements	Not measured in with way*

Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period:

d) Number of Jobs Filled by Priority Groups	Not measured in this way*
e) Number of Apprenticeships Filled by Priority Groups	Not measured in this way*
f) Number of Work Placements for Priority Groups	Not measured in this way*
g) Number of Qualifications Achieved Through Training by Priority Groups	Not measured in this way*
h) Total Value of contracts sub-contracted to SMEs	Not measured in this way*
i) Total Value of contracts sub-contracted to Social Enterprises	Not measured
j) Total Value of contracts sub-contracted to Supported Businesses	Not measured
k) Other community benefit(s) fulfilled	Not measured in this way*

* The Council have implemented a more simple measure of local social benefits that supports the aims of the Council's Strategic Plan

5. Fair Work and the real Living Wage

a) Number of regulated contracts awarded during the period that included a Fair Work criterion	103
b) Number of unique suppliers who have committed to pay the real Living Wage in the delivery of a regulated contract awarded during the period	At least 72
c) Number of unique suppliers who are accredited Living Wage employers and were awarded a regulated contract awarded during the period	28
d) Number of unique suppliers who have signed up to the Scottish Business Pledge and were awarded a regulated contract awarded during the period	9

6. Payment Performance

a) Number of valid invoices received during the reporting period	79,107
b) Percentage of invoices paid on time during the period (“On time” means within the time period set out in the contract terms)	88.77%
c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt payment of invoices in public contract supply chains	Not measured
d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain of public contracts	Not measured

7. Supported Businesses Summary

a) Total number of regulated contracts awarded to supported businesses during the period	0
b) Total spend with supported businesses during the period, including:	£382,502

7. Supported Businesses Summary – continued

i) spend within the reporting year on regulated contracts	Not measured
ii) spend within the reporting year on non-regulated contracts	Not measured

8. Spend and Savings Summary

a) Total procurement spend for the period covered by the annual procurement report	£144,636,931 (all spend)
b) Total procurement spend with SMEs during the period covered by the annual procurement report	Minimum of £99,621,043 (all spend)
c) Total procurement spend with Third sector bodies during the period covered by the report	Minimum of £21,253,425 (all spend)
d) Percentage of total procurement spend through collaborative contracts	£ 82,361,451 (all spend)
e) Total targeted cash savings for the period covered by the annual procurement report	£400,000
i) targeted cash savings for Cat A contracts	Not measured
ii) targeted cash savings for Cat B contracts	Not measured
iii) targeted cash savings for Cat C contracts	Not measured
f) Total delivered cash savings for the period covered by the annual procurement report	£732,235
i) delivered cash savings for Cat A contracts	Not measured
ii) delivered cash savings for Cat B contracts	Not measured

8. Spend and Savings Summary – continued

iii) delivered cash savings for Cat C contracts	Not measured
g) Total non-cash savings value	Not measured

9. Future Regulated Procurements 1 April 2023 – 31 March 2025

a) Total number of regulated procurements expected to commence in the next two financial years	104 (including 24 regulated contracts already placed)
b) Total estimated value of regulated procurements expected to commence in the next two financial years	£198,737,082 (including £12,393,183 of regulated contracts)

Annex B: Regulated Procurements

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Payment Processing Solutions	AllPay Limited	£106,667	04/03/2021*	01/04/2022	01/04/2024
Payment Processing Services	AllPay Limited	£160,000	26/11/2021*	01/04/2022	01/04/2025
Domestic Furniture and Furnishing	The Furnishing Service	£314,644	01/02/2022*	01/04/2022	31/03/2023
Insurance Services for Right to Buy Block Buildings administered by WDC	Protector Insurance	£2,179,176	09/03/2022*	01/04/2022	31/03/2025
Provision of Vehicle and Plant Hire	ACL Hire	£312,105	01/04/2022	01/04/2022	31/03/2023
Supply and Delivery of Heavy Vehicles	Aebi Schmidt UK Limited	£120,608	01/04/2022	01/04/2022	31/03/2023
Provision of Outdoor Play and Sports Facilities	Allsports Construction and Maintenance Ltd	£102,374	01/04/2022	01/04/2022	31/03/2023
Supply and Delivery of Personnel Protective Equipment	Arco Limited	£69,502	01/04/2022	01/04/2022	31/03/2023
Supply and Delivery of Trade Materials	Arco Limited	£69,502	01/04/2022	01/04/2022	31/03/2023
Provision of Vehicle and Plant Hire	Arnold Clark	£212,606	01/04/2022	01/04/2022	31/03/2023

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Provision of Agency Workers	ASA Recruitment	£90,965	01/04/2022	01/04/2022	31/03/2023
Supply and Delivery of Library Books and Textbooks	Askews & Holts Library Services Ltd	£115,919	01/04/2022	01/04/2022	31/03/2023
Provision of Engineering and Technical Consultancy Services	Atkins Limited	£87,184	01/04/2022	01/04/2022	31/03/2023
Provision of Repairs Due to Vandalism to a PPP School	BAM FM Ltd	£90,315	01/04/2022	01/04/2022	31/03/2023
Provision of Fostering and Continuing Care Services	Barnardo's	£305,058	01/04/2022	01/04/2022	31/03/2023
Provision of Agency Workers	Brightwork Ltd	£102,182	01/04/2022	01/04/2022	31/03/2023
Provision of a NCHC for 24Hour Residential Nursing Care within a Care Home Setting	Care First Health Care Limited	£190,792	01/04/2022	01/04/2022	31/03/2023
Provision of Social Care Agency Workers	Care Response 24/7 Ltd	£175,059	01/04/2022	01/04/2022	31/03/2023
Provision of Childrens Residential Care and Education Including Short Breaks	Carevisions	£271,722	01/04/2022	01/04/2022	31/03/2023
Provision of Fostering and Continuing Care Services	Carevisions	£302,858	01/04/2022	01/04/2022	31/03/2023

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Provision of Support and Advocacy for Women Experiencing Domestic Abuse	Clydebank Womens Aid	£334,000	01/04/2022	01/04/2022	31/03/2024
Supply of Education and Office Furniture	Community Products (UK) Ltd	£95,692	01/04/2022	01/04/2022	31/03/2023
Provision of Aids and Adaptations	Cordia (Services) LLP	£810,652	01/04/2022	01/04/2022	31/03/2023
Supply of Fresh Bread, Rolls & Bakery Products	D McGhee & Sons	£64,382	01/04/2022	01/04/2022	31/03/2023
Supply and Delivery of Vehicle Parts	Dingbro Limited	£71,730	01/04/2022	01/04/2022	31/03/2023
Provision of Support and Advocacy for Women Experiencing Domestic Abuse	Dumbarton District Women's Aid	£334,000	01/04/2022	01/04/2022	31/03/2024
Provision of Childrens Residential Care and Education Including Short Break	East Park	£281,224	01/04/2022	01/04/2022	31/03/2023
Provision of a NCHC for 24Hour Residential Nursing Care within a Care Home Setting	Edinbarnet Nursing Home	£1,084,706	01/04/2022	01/04/2022	31/03/2023
Provision of Care Homes for Adults with Learning Disabilities Including Autism Services	Embrace All Limited Collections	£398,976	01/04/2022	01/04/2022	31/03/2023

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Provision of Asbestos Related Works and Services	Enviraz Surveys Ltd	£56,318	01/04/2022	01/04/2022	31/03/2023
Provision of a NCHC for 24Hour Residential Nursing Care within a Care Home Setting	Erskine	£734,192	01/04/2022	01/04/2022	31/03/2023
Provision of Asbestos Related Works and Services	ESG Asbestos Limited	£53,146	01/04/2022	01/04/2022	31/03/2023
Supply and Delivery of Heavy Vehicles	Farid Hillend Engineering Limited	£85,149	01/04/2022	01/04/2022	31/03/2023
Provision of a NCHC for 24Hour Residential Nursing Care within a Care Home Setting	Florence House	£186,774	01/04/2022	01/04/2022	31/03/2023
Provision of Fostering and Continuing Care Services	Foster Care Assoc. Scotland Ltd	£296,176	01/04/2022	01/04/2022	31/03/2023
Provision of Fostering and Continuing Care Services	Foster Care Connect Ltd	£106,812	01/04/2022	01/04/2022	31/03/2023
Provision of Fostering and Continuing Care Service	Fostering Relations Limited	£155,176	01/04/2022	01/04/2022	31/03/2023
Provision of Fostering and Continuing Care Services	Fosterplus (Fostercare) Ltd	£736,073	01/04/2022	01/04/2022	31/03/2023
Provision of Childrens Residential Care and Education Including Short Breaks	Harmeny Education Trust Ltd	£458,172	01/04/2022	01/04/2022	31/03/2023

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Supply of Desktop Client Devices	HP Inc. UK Limited	£60,248	01/04/2022	01/04/2022	31/03/2023
Supply of Mobile Client Devices	HP Inc. UK Limited	£92,779	01/04/2022	01/04/2022	31/03/2023
Provision of a NCHC for 24Hour Residential Nursing Care within a Care Home Setting	I & S Scotcare Limited	£157,033	01/04/2022	01/04/2022	31/03/2023
Provision of Design and Development of a Cemetery and Allotments	Ironside Farrar Limited	£68,492	01/04/2022	01/04/2022	31/03/2023
Provision of Street Lighting Materials	James M Anderson & Son	£208,229	01/04/2022	01/04/2022	31/03/2023
Provision of Childrens Residential Care and Education Including Short Break	Kibble Education and Care Centre	£665,720	01/04/2022	01/04/2022	31/03/2023
Provision of Managed Print	Konica Minolta Business Solutions (UK) Ltd	£149,825	01/04/2022	01/04/2022	31/03/2023
Provision of a NCHC for 24Hour Residential Nursing Care within a Care Home Setting	Littleinch Limited	£99,390	01/04/2022	01/04/2022	31/03/2023
Supply of General Stationery and Office Paper	Lyreco UK Limited	£272,382	01/04/2022	01/04/2022	31/03/2023

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Provision of Vehicle And Plant Hire	Malcolm Construction Services	£151,594	01/04/2022	01/04/2022	31/03/2023
Provision of a Mentoring Programme	MCR Pathways	£110,000	01/04/2022	01/04/2022	31/03/2023
Provision of a NCHC for 24Hour Residential Nursing Care within a Care Home Setting	Meallmore Ltd	£589,984	01/04/2022	01/04/2022	31/03/2023
Provision of Repairs to Domestic Properties	Mitie Property Services (K) Ltd	£123,609	01/04/2022	01/04/2022	31/03/2023
Provision of Storage Containers and Site Accommodation	Mobile Mini Uk Ltd	£60,460	01/04/2022	01/04/2022	31/03/2023
Provision of Childrens Residential Care and Education Including Short Breaks	Moore House Care & Education	£237,330	01/04/2022	01/04/2022	31/03/2023
Provision of Agency Works	Morgan Hunt UK Limited	£169,416	01/04/2022	01/04/2022	31/03/2023
Provision of a NCHC for 24Hour Residential Nursing Care within a Care Home Setting	Morrison Community Care (Duntocher) Propco Limited	£793,535	01/04/2022	01/04/2022	31/03/2023

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Supply and Delivery of Milk	Muller UK & Ireland Group LLP T/A Muller Milk & Ingredients	£188,110	01/04/2022	01/04/2022	31/03/2023
Provision of Social Care Agency Workers	Newcross Healthcare	£426,449	01/04/2022	01/04/2022	31/03/2023
Provision of an Intruder Security System for Buildings About to be Demolished	PID Systems Ltd	£63,653	01/04/2022	01/04/2022	31/03/2023
Supply of Paint & Paint Sundries	PPG Architectural Coatings UK Limited	£81,562	01/04/2022	01/04/2022	31/03/2023
Provision of Social Care Agency Workers	Randstad Care Limited	£486,235	01/04/2022	01/04/2022	31/03/2023
Provision of Social Care Agency Worker	Reed Employment Plc	£59,329	01/04/2022	01/04/2022	31/03/2023
Supply of Grounds Maintenance Products	Rigby Taylor Limited	£61,908	01/04/2022	01/04/2022	31/03/2023
Supply and Delivery of Heavy Vehicles	Riverside Truck Rental Ltd	£80,423	01/04/2022	01/04/2022	31/03/2023
Provision of Vehicle And Plant Hire	Riverside Truck Rental Ltd	£80,423	01/04/2022	01/04/2022	31/03/2023
Provision of Care and Support Services	Scottish Nursing Guild	£124,000	01/04/2022	01/04/2022	31/03/2023

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Provision of Social Care Agency Workers	Search Consultancy Ltd	£148,477	01/04/2022	01/04/2022	31/03/2023
Provision of Content for Project Based Learning	Single Steps Learning Limited	£83,600	01/04/2022	01/04/2022	31/03/2023
Supply of Trade Materials	Stax Trade Centres Plc	£182,815	01/04/2022	01/04/2022	31/03/2023
Supply of Recycle And Refuse Containers	Storm Environmental Limited	£56,064	01/04/2022	01/04/2022	31/03/2023
Provision of a NCHC for 24Hour Residential Nursing Care within a Care Home Setting	Strathleven Care Services	£428,215	01/04/2022	01/04/2022	31/03/2023
Provision of Sport to Support Young People into Employment	Street League	£66,760	01/04/2022	01/04/2022	31/03/2023
Provision of Fostering and Continuing Care Services	Swiis Foster Care Scotland Ltd	£78,955	01/04/2022	01/04/2022	31/03/2023
Provision of Fostering and Continuing Care Services	The Adolescent & Children's Trust	£61,669	01/04/2022	01/04/2022	31/03/2023
Supply of Education Materials	The Consortium	£56,623	01/04/2022	01/04/2022	31/03/2023
Provision of a NCHC for 24Hour Residential Nursing Care within a Care Home Setting	The Mungo Foundation	£319,046	01/04/2022	01/04/2022	31/03/2023

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Bitumen and Associated Products	Viatec UK Ltd	£121,020	01/04/2022	01/04/2022	31/03/2023
Postal Goods, Services and Solutions	Whistl UK Ltd	£109,184	01/04/2022	01/04/2022	31/03/2023
Provision of Childrens Residential Care and Education Including Short Breaks	Young Foundations Ltd	£409,109	01/04/2022	01/04/2022	31/03/2023
Supply of Education Materials	YPO	£77,388	01/04/2022	01/04/2022	31/03/2023
Provision of Emergency Placement for 24hr Residential	Crossreach	£568,000	04/04/2022	04/04/2022	03/04/2026
Emergency Care Package to Enable Client Discharge from Hospital	Scottish Nursing Guild	£124,000	27/04/2022	27/04/2022	22/06/2022
Provision of 24Hour Residential / Nursing Care Within a Care Home Setting	Lancefield Care Home	£149,656	27/07/2022	09/05/2022	08/05/2026
Appointment of a Delivery Agent for Elements of the Exxon Site Development	Stantec UK Ltd	£1,000,000	06/06/2022	06/06/2022	05/06/2027
Provision of 24Hour Residential / Nursing Care Within a Care Home Setting	Helensburgh Care Home	£64,199	27/07/2022	07/06/2022	06/06/2026
Emergency Provision of 24Hr Residential / Nursing Care Within a Care Home Setting	Ashlea Court Care Home	£64,199	27/06/2022	27/06/2022	26/06/2026

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Renewal of Citrix NetScaler Licenses	Boxxe Limited	£199,025	17/06/2022	01/07/2022	30/06/2023
Microsoft Licenses for Education IT Estate	Insight Direct (UK) Ltd	£62,814	17/06/2022	01/07/2022	30/06/2023
Supply & Delivery of Coated and Uncoated Roadstone	Hillhouse Quarry	£791,610	01/07/2022	01/07/2022	31/03/2023
Provision of NCHC 24Hour Residential / Nursing Care within a Care Home Setting	NHS Scotland	£177,091	14/07/2022	14/07/2022	14/07/2026
Provision of Non-NCHC 24Hour Residential / Nursing Care within a Care Home Setting	NHS Scotland	£156,000	14/07/2022	14/07/2022	14/07/2026
Provision of Corporate Taxi Services	Alexandria & Dumbarton T.O.A. Ltd	£356,136	29/07/2022	29/07/2022	28/07/2023
Provision of Corporate Taxi Services	Clydebank T.O.A.R.S Ltd	£373,639	29/07/2022	29/07/2022	28/07/2023
Provision of Corporate Taxi Services	Ok Taxi Group	£106,780	29/07/2022	29/07/2022	28/07/2023
Provision of Corporate Taxi Services	The Wright Taxi's	£204,863	29/07/2022	29/07/2022	28/07/2023
Provision of Corporate Taxi Services	Titan Taxis Limited	£95,494	29/07/2022	29/07/2022	28/07/2023

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Provision of Insurance Services (including Claims Handling) for West Dunbartonshire Council (WDC) & West Dunbartonshire Leisure Trust (WDLT)	Arthur J Gallagher	£228,668	01/07/2022	01/08/2022	31/07/2025
Provision of Insurance Services (including Claims Handling) for West Dunbartonshire Council (WDC) & West Dunbartonshire Leisure Trust (WDLT)	Arthur J Gallagher	£3,320,613	04/07/2022	01/08/2022	31/07/2025
Specialist Roofing	Faskin Group Ltd	£80,000	24/07/2022	01/08/2022	01/01/2023
Subcontractors - External Building Fabrics	Ailsa Building Contractors Ltd	£6,000,000	05/08/2022	08/08/2022	08/08/2024
Subcontractors - Scaffolding	Clyde Scaffolding Limited	£1,150,000	05/08/2022	08/08/2022	08/08/2024
Subcontractors - Landscaping	CPR Paving Ltd	£1,593,150	05/08/2022	08/08/2022	08/08/2024
Subcontractors - Plumbing	John Doherty and Co Ltd	£150,000	05/08/2022	08/08/2022	08/08/2024
Subcontractors - Small Jobs	MP Group UK Limited	£650,000	05/08/2022	08/08/2022	08/08/2024
Measured Term Contract for UPVC Windows & Doors	Sidey Solutions Ltd	£3,260,258	08/08/2022	08/08/2022	08/08/2024

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Specialist Roofing - Flat Roofing and Metal Roofing	Hugh LS McConnell Limited	£2,000,000	01/08/2022	09/08/2022	08/08/2024
Subcontractors - Asbestos Surveys	Environtec Limited	£192,000	09/08/2022	09/08/2022	07/08/2024
Provision of 24Hour Residential / Nursing Care within a Care Home Setting - P163224	Burlington Care Home	£173,077	18/08/2022	18/08/2022	18/08/2026
Server Maintenance Renewal	Park Place Technologies Ltd	£58,183	05/08/2022	03/09/2022	02/09/2023
Subcontractors - Laundry Equipment	Washco Ltd	£56,377	03/10/2022	03/10/2022	02/10/2024
Provision of Childrens Residential Care Placements	Curo Salus	£3,405,600	10/10/2022	10/10/2022	09/10/2025
Provision of NCHC 24Hour Residential / Nursing Care within a Care Home Setting	NHS Scotland	£173,077	18/10/2022	18/10/2022	18/10/2026
Provision of NCHC 24Hour Residential / Nursing Care within a Care Home Setting	NHS Scotland	£173,077	25/10/2022	25/10/2022	26/10/2026
Microsoft 365 Backup Solution	PMD Magnetics	£129,384	28/10/2022	14/11/2022	13/11/2024
Provision of a Microsoft Enterprise Agreement - Corporate 365 Licencing	Phoenix Software Ltd	£2,011,308	21/11/2022	01/01/2023	31/12/2025

Procurement Title	Appointed Supplier	Estimated Total Value	Award Date	Start Date	End Date (excluding extensions)
Provision of Replacement of a Wireless Access Point	Capita Business Services Ltd	£475,000	27/01/2023	27/01/2023	26/01/2024
Provision of NCHC 24Hour Residential / Nursing Care within a Care Home Setting	Keane Premier Healthcare Glasgow Ltd Greyfriars Care Home	£173,077	27/03/2023	07/02/2023	06/02/2027
Provision of Infrastructure Work Within West Dunbartonshire	Luddon Construction Ltd	£2,000,000	08/02/2023	13/02/2023	12/08/2023
Purchase of 3 x Tractors	J & S Montgomery Ltd	£121,109	09/02/2023	20/02/2023	31/05/2027
Treatment of Organic Waste	Levenseat Ltd	£423,405	03/03/2023	01/03/2023	28/02/2024
Pre-Construction Services at the Former Bowling Site, Milton, Delivery Agreement	Balfour Beatty Civil Engineering Limited	£2,129,871	17/03/2023	17/03/2023	17/03/2024
Provision of Cooked Meat	Brake Bros Foodservice Ltd	£554,357	02/03/2023	31/03/2023	30/03/2027
Provision of Fresh Fish	Campbell Brothers Ltd	£831,535	02/03/2023	31/03/2023	31/03/2027
Provision of Fresh Meats	McLays Ltd	£554,357	02/03/2023	31/03/2023	30/03/2027

* Indicates an award date than was before 1 April 2022

Annex C: Non-Compliant Regulated Spend

Procurement Title	Estimated Annual Spend	Actions
Adult Community Services	£381,247	Engaging with Services on the procurement process
Adult Community Services / Adult Residential Services	£65,899	Engaging with Services on the procurement process
Adult Community Services / Adult Residential Services / Care at Home Services	£6,866,518	Engaging with Services on the procurement process
Adult Community Services / Adult Residential Services / Childrens Residential and Education Services	£55,643	Engaging with Services on the procurement process
Adult Residential Services	£3,222,908	Engaging with Services on the procurement process
Adult Residential Services / Care at Home Services	£858,832	Engaging with Services on the procurement process
Adult Residential Services / Childrens Residential and Education Services	£2,333,087	Engaging with Services on the procurement process
Agricultural Clearance Services	£86,528	Liaising with Services on compliant procurement routes
Business Skills, Early Years and Construction Foundation Apprenticeships Services	£144,884	Liaising with Services on compliant procurement routes
Care at Home Services	£2,962,627	Engaging with Services on the procurement process
CCTV Maintenance and Repairs Services	£99,822	Liaising with Services on compliant procurement routes

Procurement Title	Estimated Annual Spend	Actions
Childrens Residential and Education Services	£5,425,627	Engaging with Services on the procurement process
Communication Solutions Services	£50,364	Liaising with Services on compliant procurement routes
Electrical Installation and Satellite Telecommunications Services	£227,074	Liaising with Services on compliant procurement routes
Fostering and Continuing Care Services	£1,156,074	Engaging with Services on the procurement process
Hire of Construction and Civil Engineering Machinery and Equipment	£238,174	No contract needed now
Information Technology Services	£58,801	ICT liaising with service to finds solutions to discontinue this requirement
Inspection, Maintenance and Repair to Chimneys and Churches Services	£96,126.00	No contract needed now
Integrated Housing Management System	£79,979	Liaising with Services on compliant procurement routes to extension
Real Estate Agent	£60,500	No contract needed now
Removal Services	£380,164	Progressing with the procurement process
Roofing Services	£206,076	Contract now in place
Supply of Furniture, Appliances, Crockery, Cutlery, Bedding, Towels, etc	£85,616	Liaising with Services on compliant procurement routes
Supply of Paints and Other Associated Products	£143,002	Liaising with Services on compliant procurement routes

Procurement Title	Estimated Annual Spend	Actions
Temporary Employment Agency Services	£1,442,295	Liaising with Services on compliant procurement routes
Weed Control Services	£124,106	Contract now in place

* This table includes partial compliance spend

Annex D: Future Regulated Procurement

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Provision of Geographic Information System (GIS) Software	£80,060	New	Not required - contract utilising a framework agreement	28/02/2023*	01/04/2023
Provision of a Community Based Alcohol Support Service	£612,510	Re-Let	Not required - contract is below the Light Touch Regime	02/03/2023*	01/04/2023
Provision of Support Service for Adults Affected by Substance Misuse	£552,949	Re-Let	Not required - contract is below the Light Touch Regime	10/03/2023*	01/04/2023
Provision of a Cycle to Work Scheme	£500,000	Re-Let	Not required - contract utilising a framework agreement	28/03/2023*	01/04/2023
Supply and Delivery of Bread, Rolls and Baked Goods	£180,512	Re-Let	Not required - contract utilising a framework agreement	30/03/2023*	01/04/2023
Supply of Fresh Fruit and Vegetables	£639,166	Re-Let	Not required - contract utilising a framework agreement	31/03/2023*	01/04/2023
Provision of Frozen Foods	£3,674,234	Re-Let	Not required - contract utilising a framework agreement	01/04/2023	01/04/2023
Treatment and Disposal of Street Sweepings and Gully Waste	£102,000	Re-Let	Not required - contract utilising a framework agreement	19/04/2023	01/04/2023

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Provision of NCHC 24Hour Residential / Nursing Care within a Care Home Setting - P150170	£178,002	New	Not required - contract utilising the National Care Home Contract	07/04/2023	07/04/2023
Connecting Dumbarton	£2,694,987	New	Not required - contract utilising a framework agreement	05/04/2023	17/04/2023
Supply of Domestic Furniture and Furnishings	£1,321,761	Re-Let	Not required - contract utilising a framework agreement	24/04/2023	24/04/2023
Provision of NCHC 24Hour Residential Nursing Care within a Care Home Setting - P3988	£80,704	New	Not required - contract utilising the National Care Home Contract	19/06/2023	28/04/2023
Provision of Weed Control On All Hard and Soft Landscaped Areas Throughout West Dunbartonshire	£238,160	Re-Let	02/03/2023	03/05/2023	03/05/2023
Hire of Skips for West Dunbartonshire Council	£130,000	Re-Let	07/03/2023	08/05/2023	08/05/2023
Provision of Dunbartonshire Argyll & Bute Valuation Joint Board Print and Mail Services	£170,000	Re-Let	Not required - contract utilising a framework agreement	15/05/2023	31/05/2023

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Construction of New 2G MUGA At Dalreoch Primary School & Lennox Primary School	£276,205	New	Not required - contract utilising a framework agreement	18/05/2023	19/06/2023
Suppy of Personal Protective Equipment	£244,969	Re-Let	Not required - contract utilising a framework agreement	23/06/2023	23/06/2023
Provision of Microsoft Licenses for the Education IT Estate	£67,860	Re-Let	Not required - contract utilising a framework agreement	16/06/2023	01/07/2023
Citrix Netscaler & XenApp Desktop Licenses Renewal	£96,550	Re-Let	Not required - contract utilising a framework agreement	24/08/2023	01/07/2023
Professional Services for Willox Park	£77,920	New	Not required - contract utilising a framework agreement	27/07/2023	27/07/2023
Project Management Services for Connecting Dunbarton	£77,057	New	Not required - contract utilising a framework agreement	17/08/2023	17/08/2023
Provision of NCHC 24Hour Residential / Nursing Care within a Care Home Setting - P163224	£173,077	New	Not required - contract utilising the National Care Home Contract	18/08/2023	18/08/2023
Provision of Tile Hoist Hire	£160,000	New	16/05/2023	21/08/2023	21/08/2023

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Provision of Fire Risk Assessments and Fire Engineering Reports for Multi Storey Flats	£64,500	New	31/03/2023	28/07/2023	11/09/2023
Provision of Learning Disability Services – Supported Living Service	£465,273	New	Not required - contract is below the Light Touch Regime	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Provision of Detailed Design for Gruggies Burn Flood Alleviation Scheme	£1,000,000	New	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Purchase of Vans, Light Goods Vehicles and Heavy Goods Vehicles	£3,400,000	New	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Civil and Structural Engineers to Support the Lead Design Team and the Construction of New Housing at Bank Street, Alexandria and Bonhill Gap Sites	£90,000	New	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Mechanical and Electrical Engineerings to Support the Lead Design Team and the Construction of New Housing at Bank Street, Alexandria and Bonhill Gap Sites	TBC	New	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Provision of Merchant Card Acquiring Services	£328,000	Re-Let	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Provision of CallConfirm Live Support	£228,000	Re-Let	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Provision of Managed Wide Area Network Services - SWAN 2.0	£1,836,000	New	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Supply of Milk and Associated Supplies	£196,280	Re-Let	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Collection and Disposal of Bulky Waste	£4,430,000	Re-Let	Not required - contract utilising a dynamic purchasing system	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Provision of Welfare Hire	£720,000	New	16/05/2023	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Provision of Small Plant Hire, Repair and Ancillary Supplies & Services	£720,000	New	16/05/2023	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Provision of Fuel Cards and Associated Services	£1,120,292	Re-Let	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Design and Build of New Supported Housing at Mount Pleasant	£4,800,000	New	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Provision of Fresh Fish	£1,663,070	Re-Let	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Provision of Passivhaus Appraisal	£1,200,000	New	To be determine	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Design Development and Project Management Services for Artizan Redevelopment Works	£10,165,000	New	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Residual Waste Solution	£26,700,000	New	To be determine	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Provision of ICT Customer Relationship Management Solution	£70,314	Re-Let	Not required - contract utilising a framework agreement	Qtr 3 - 2023/24	Qtr 3 - 2023/24
Supply of Electrical Materials	£426,391	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Supply of Building Materials	£185,117	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Supply of Timber Materials	TBC	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Supply of Plumbing Materials	£148,130	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Supply of Inonmongery Materials	£464,604	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Supply of Painting Materials	£145,122	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Supply of Kitchens Products	£428,750	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Supply of Glazing	£66,216	Re-Let	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Supply of UPVC	£66,216	Re-Let	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Supply of Cleaning Products	£119,675	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Supply of Personal Protective Equipment	£93,850	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Supply of Recycle & Refuse Containers	£56,431	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Provision of Learning Disability Services – Supported Living Service	£829,199	New	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Solar Panels for Clydebank Leisure Centre	£61,000	New	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Provision of Multi Function Devices	£1,650,000	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Provision of Fire Engineering Consultancy Advice at Willox Park	£50,000	New	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Provision of Removals, Deep Cleans and Needle Sweep Services	£620,533	Re-Let	04/08/2023	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Provision of Pupil Support for Mental Health and Wellbeing	£156,000	New	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Maintenance of Fire, CCTV and Intruder Alarms Services	£808,000	Re-Let	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Rot Eradication and Associated Services in West Dunbartonshires Non / Domestic Properties	£1,250,000	Re-Let	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Construction at the Former Bowling Site, Milton	£34,000,000	New	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Provision of an IHMS Upgrade	£250,000	New	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Glencairn House Redevelopment & Major Refurbishment	£11,200,000	New	04/07/2023	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Provision of Occupational Health Services	£700,000	Re-Let	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Supply of Fire Fighting Equipment	£120,000	New	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Servicing and Maintenance of Mechanical Installations at West Dunbartonshire Non Housing Properties	£748,000	Re-Let	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Supply and Fit of Environmental Sensors	£10,000,000	New	17/08/2023	Qtr 4 - 2023/24	Qtr 4 - 2023/24

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Provision Multidisciplinary Design Team for the Design and Build of New Housing at the Former Clydebanks Health Centre	£400,000	New	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Continuation of Robotics Process Automation (RPA) Solution	£70,000	Re-Let	Not required - contract utilising a framework agreement	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Collection and Disposal of Upholstered Domestic Seating Containing Persistent Organic Pollutants	£500,706	New	To be determine	Qtr 4 - 2023/24	Qtr 4 - 2023/24
Construction of New Housing at Bank Street, Alexandria	£5,500,000	New	To be determine	Qtr 1 - 2024/25	Qtr 1 - 2024/25
Construction of New Housing at Bonhill Gap Sites	£10,100,000	New	To be determine	Qtr 1 - 2024/25	Qtr 1 - 2024/25
Construction of New Housing at New Housing at Willox Park	£4,200,000	New	To be determine	Qtr 1 - 2024/25	Qtr 1 - 2024/25
Supply of Washroom Solutions and Sanitary Products	TBC	Re-Let	To be determine	Qtr 1 - 2024/25	Qtr 1 - 2024/25
Replacement of the Assessor's Core Valuation System	£400,000	New	To be determine	Qtr 1 - 2024/25	Qtr 1 - 2024/25

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Provision of First Aid Materials	TBC	Re-Let	To be determine	Qtr 1 - 2024/25	Qtr 1 - 2024/25
Independent Advocacy Services for Adults	£1,020,000	New	To be determine	Qtr 1 - 2024/25	Qtr 1 - 2024/25
Demolition of 6 Houses in Silverton	£70,000	New	To be determine	Qtr 1 - 2024/25	Qtr 1 - 2024/25
Provision of Technology Services to Support in the District Heating Connections List	TBC	New	To be determine	Qtr 2 - 2024/25	Qtr 2 - 2024/25
Provision of Social Care Agency Staff (Trust Care Staff and Training)	TBC	Re-Let	To be determine	Qtr 2 - 2024/25	Qtr 2 - 2024/25
Provision of Social Care Agency Staff (Trust Care Staff and Training)	TBC	Re-Let	To be determine	Qtr 2 - 2024/25	Qtr 2 - 2024/25
Provision of a Digital Upgrade of the Community Alarm System	£924,000	New	To be determine	Qtr 2 - 2024/25	Qtr 2 - 2024/25
Provision of Carers Support & Advice	£1,152,483	New	To be determine	Qtr 2 - 2024/25	Qtr 2 - 2024/25

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Services: Provision of Housing Support for Care Leavers Service	£710,000	Re-Let	To be determine	To be determine	To be determine
Provision of Noise Insulation Scheme	£86,000	New	To be determine	To be determine	To be determine
Provision of a CCTV Network Upgrade	£528,450	New	To be determine	To be determine	To be determine
Provision of Biomass Energy for Dumbarton Academy & Gartocharn Primary School	£250,000	New	To be determine	To be determine	To be determine
Provision of Scottish Government Counselling in Schools	£293,000	Re-Let	To be determine	To be determine	To be determine
Provision of Support Living Accommodation for Adults (18 - 65 years old) With Complex and Intensive Health Needs [7 flats Davidson Road]	£268,429	Re-Let	To be determine	To be determine	To be determine
Design and Construction of a Resource, Recovery & Recycling Centre (RRRC)	£5,000,000	New	To be determine	To be determine	To be determine

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Provision of Road Civils Infrastructure Works	£10,000,000	New	To be determine	To be determine	To be determine
Framework agreement for Adult Community Services	£4,000,000	New	To be determine	To be determine	To be determine
Framework agreement for the Care at Home Services	£4,000,000	New	To be determine	To be determine	To be determine
Framework agreement for Childrens Residential and Education Services	£4,000,000	New	To be determine	To be determine	To be determine
New Build of West Bridgend Community Hub	£2,500,000	New	To be determine	To be determine	To be determine
Parking Management Back Office Supports	£200,000	New	To be determine	To be determine	To be determine
Provision of Children's Residential Services	£500,000	New	To be determine	To be determine	To be determine
Provision of Electrical Installation Condition Reports in WDC Domestic Properties	£1,750,000	New	To be determine	To be determine	To be determine

Procurement Title	Estimated Total Value	New / Extended / Re-Let	Contract Notice Advertised	Estimated Award Date	Estimated Start Date
Provision of Residential Housing Support Services for Homeless Households	£416,568	New	To be determine	To be determine	To be determine
Provision of Water and Waste Water Billing Services	£3,578,804	Re-Let	To be determine	To be determine	To be determine
Supply of Roadstone Materials	£150,000	Re-Let	To be determine	To be determine	To be determine

* Indicates an award than was before 1 April 2023