

Procurement of Furniture, Fixtures & Equipment (FF&E for the proposed Clydebank Care Home

<b>AssessmentNo</b>	138	<b>Owner</b>	pmcpeake	
<b>Resource</b>	Regeneration, Environment and Growth		<b>Service/Establishment</b>	Regeneration
	First Name	Surname	<b>Job title</b>	
<b>Head Officer</b>	Craig	Jardine	Corporate Asset Manager	
	(include job titles/organisation)			
<b>Members</b>	Paul Maciver - HSCP Development Manager Sarah Walsh - Contract Scoping Office Peter McPeake - Client Business Partner Lesley Woolfries - Project Manager			
	<i>(Please note: the word 'policy' is used as shorthand for strategy policy function or financial decision)</i>			
<b>Policy Title</b>	Procurement of Furniture, Fixtures & Equipment (FF&E for the proposed Clydebank Care Home			
	<b>The aim, objective, purpose and intended out come of policy</b>			
	HSCP have a vision to replace the Council's older peoples care homes and day care facilities with buildings that meet the Care Inspectorate's standards of care and environment and to provide service users, their relatives and Council staff with a modern living and working environment which enables better person catered care within more eco-friendly facilities. This was achieved within the Dumbarton area with the completion of Crosslet House and the desire is replicate this success with the building of the New Clydebank Care Home.			
	<b>Service/Partners/Stakeholders/service users involved in the development and/or implementation of policy.</b>			
	Jo Gibson - Head of Community Health & Care Paul Maciver - HSCP Development Manager Bernadette Smith - HSCP Integrated Operations Manager Lesley Woolfries - Project Manager			
<b>Does the proposals involve the procurement of any goods or services?</b>			<b>Yes</b>	
<b>If yes please confirm that you have contacted our procurement services to discuss your requirements.</b>			<b>Yes</b>	
<b>SCREENING</b>				
<i>You must indicate if there is any relevance to the four areas</i>				
<b>Duty to eliminate discrimination (E), advance equal opportunities (A) or foster good relations (F)</b>			<b>Yes</b>	
<b>Relevance to Human Rights (HR)</b>			<b>Yes</b>	
<b>Relevance to Health Impacts (H)</b>			<b>Yes</b>	
<b>Relevance to Social Economic Impacts (SE)</b>			<b>No</b>	
<b>Who will be affected by this policy?</b>				
All individual and group users of the new Care Home and Day Services facility, including staff.				
<b>Who will be/has been involved in the consultation process?</b>				
The Development Team has prepared the policy based on research, officer knowledge and detailed experience gained from the procurement of FF&E through delivery of the previous Home(s) (Crosslet House).				
<b>Please outline any particular need/barriers which equality groups may have in relation to this policy list evidence you are using to support this and whether there is any negative impact on particular groups.</b>				
	<b>Needs</b>	<b>Evidence</b>	<b>Impact</b>	

<b>Age</b>	The procurement of unsuitable FF&E will act as a barrier to elderly residents meaningful interaction, purposeful activity, encouragement to eating and drinking, reduced mobility and orientation.	There is evidence that suitable FF&E contributes to an environment promoting calm, safety and security. WDC team have hands-on experience in the appropriate procurement of FF&E through the existing Homes.	The procurement of the FF&E will contribute to a domestic, non-institutional appearance and positively enhance the experience of the residents.	
<b>Cross Cutting</b>	The provision of the new care Home's FF&E will play its part in addressing cultural diversity. Making sure those that need support get the support required. All the above protected characteristics cross cut to some extent and therefore they have been considered in the round.	Experience from existing facilities shows that management are aware of the cross cutting issues and as such the proposals will produce a better overall facility for all users as a result.	The proven FF&E will offer the opportunity for benefits and positive outcomes in terms of residents & staff integration both individually and collectively.	
<b>Disability</b>	There is a requirement that the FF&E provision suitably addresses the needs of the users of the Care Home. A poor choice of FF&E will act as a barrier to the use of the facilities by disabled residents.	There is evidence that the choice of FF&E can detrimentally impact the use of the facilities. For example furniture should have rounded edges. Also, within communal areas different seating options are required to give residents a choice of seat suitable to their mobility needs. For older people seat heights must be a minimum of 450mm above the finish floor level. Chairs should be fitted with arm rests. Sofas must have legs (rather than solid	The procurement of the FF&E will contribute to a domestic, non-institutional appearance and positively enhance the experience of the residents.	

		<p>construction below seat height) to allow a seated occupant to position their feet slightly back before standing.</p> <p>Consideration should be given to providing some chairs to suit bariatric residents.</p>		
<b>Social &amp; Economic Impact</b>	<p>Positive Social &amp; Economic impact generated for the local economy as a direct result of the project delivery.</p>	<p>There is evidence that suitable FF&amp;E contributes to an environment promoting calm, safety and security. WDC team have hands-on experience in the appropriate procurement of FF&amp;E through the existing Homes.</p>	<p>Residential care and the FF&amp;E contributes a positive impact to provide a safe and secure option for older people who are no longer able to live alone.</p>	
<b>Sex</b>	<p>There may be situations where gender needs / propensities require some flexibility in the product choice eg very tall individuals</p>	<p>There is a wide array of gender difference evidence often inconclusive.</p>	<p>The procurement process will look to build in flexibility to address a range of needs offering where possible adjustable solutions. Also the team will work to establish specific needs.</p>	
<b>Gender Reassign</b>	<p>N/A</p>	<p>There is no evidence that gender reassignment is affected through the choice of FF&amp;E</p>	<p>No Impact</p>	
<b>Health</b>	<p>A poor choice of FF&amp;E can present a barrier to the maintenance of good health through a reduced interaction, activity, mobility and orientation.</p>	<p>There is evidence that suitable FF&amp;E contributes to an environment promoting calm, safety and security. WDC team have hands-on experience in the appropriate procurement of FF&amp;E through the existing Homes.</p>	<p>The procurement of the FF&amp;E will contribute to a domestic, non-institutional appearance and positively enhance the experience of the residents.</p>	
<b>Human Rights</b>	<p>Though small scale decisions on FF&amp;E (see above)</p>	<p>While there is no evidence that an individual's human</p>	<p>The procurement of the FF&amp;E will contribute to a</p>	

	could stray into questions over discrimination	rights are affected through the choice of FF&E A culture of openness and welcoming product choices should ensure any sense of discrimination is dispelled.	domestic, non-institutional appearance and positively enhance the experience of the residents.
<b>Marriage &amp; Civil Partnership</b>	N/A	There is no evidence that Marriage & Civil Partnership is affected through the choice of FF&E	No Impact
<b>Pregnancy &amp; Maternity</b>	N/A	Pregnancy & Maternity is not applicable to the care of the elderly and choice of FF&E	No Impact
<b>Race</b>	A particular choice of FF&E can contribute as a barrier to a 'sense of belonging' relating to ethnic background.	There is evidence amongst people of BAME backgrounds that attitudinal barriers exist, with 'lack of confidence' and 'not feeling welcome' the two most common for all ethnic groups. White British respondents were far less likely to feel unwelcome, or as though a service is not for them.	Consideration shall be given to the ethnic sensibilities of the residents of the Care Home.
<b>Religion and Belief</b>	A particular choice of FF&E can present a barrier to a sense of belonging relating to Religion and Belief .	There is evidence that suitable FF&E contributes to an environment promoting calm, safety and security. WDC team have hands-on experience in the appropriate procurement of FF&E through the existing Homes.	Consideration shall be given to the religious requirements of the residents of the Care Home.
<b>Sexual Orientation</b>	N/A	There is no evidence that Sexual Orientation is affected through the choice of FF&E	No Impact

**Actions**

**Policy has a negative impact on an equality group, but is still to be implemented, please provide justification for this.**

The installation of the new furniture is an essential element in the proper operation of the Care Home. Properly procured equipment will make a contribution to positive benefits arising out of this facility and should proceed as planned.

**Will the impact of the policy be monitored and reported on an ongoing basis?**

Council officers will monitor the use of the furniture in the new Care Home in terms of the anticipated benefits expected.

**Q7 What is your recommendation for this policy?**

Introduce

**Please provide a meaningful summary of how you have reached the recommendation**

This proposal is relevant to Equalities, Human Rights and Health. The team has reviewed the assessment (28th October 2019) agreeing that provision of FF&E within the care home will make a positive contribution to the Clydebank area, addressing a much needed shortage in residential care and ensuring that the residents' living needs are taken care of, all with due regard to different groups of people individual and shared needs. In terms of FFE, the solution will bring positive benefits to older and disabled people. Which also through well considered FF&E choices will contribute to an appropriately culturally broad inclusive environment conducive to the fostering of good relations. .