

AssessmentNo	87	Owner	mspurway
Resource	Transformation		Service/Establishment Regulatory
	First Name	Surname	Job title
Head Officer	Pamela	Clifford	Planning and Building Standards Manager
	(include job titles/organisation)		
Members	Antony McGuinness, Team Leader (Forward Planning) Matthew Spurway, Policy Planning Officer Maureen McIntyre, Planning Compliance Officer		
	<i>(Please note: the word 'policy' is used as shorthand for strategy policy function or financial decision)</i>		
Policy Title	Planning Enforcement Charter 2018		
	The aim, objective, purpose and intended outcome of policy		
	All planning authorities require to have an Enforcement Charter which details how the Planning Authority will deal with enforcement complaints and to provide details of their enforcement powers. The Scottish Government expect the Enforcement Charter to be reviewed every two years to ensure that it reflects the up to date view of the Council of how it deals with enforcement and also to reflect any changes in enforcement legislation. The layout of the Enforcement Charter has been updated, however, the general focus and content of enforcement procedures and guidance remain relevant and have not been changed by any new legislation in the interim.		
	Service/Partners/Stakeholders/service users involved in the development and/or implementation of policy.		
	The Planning Enforcement Charter sets out how Scottish Government policy will be implemented at the local authority level by the planning service.		
Does the proposals involve the procurement of any goods or services?		No	
If yes please confirm that you have contacted our procurement services to discuss your requirements.		No	
SCREENING			
<i>You must indicate if there is any relevance to the four areas</i>			
Duty to eliminate discrimination (E), advance equal opportunities (A) or foster good relations (F)		No	
Relevance to Human Rights (HR)		No	
Relevance to Health Impacts (H)		No	
Relevance to Social Economic Impacts (SE)		No	
Who will be affected by this policy?			
Potentially everybody in West Dunbartonshire, but in particular developers and those affected by development.			
Who will be/has been involved in the consultation process?			
Please outline any particular need/barriers which equality groups may have in relation to this policy list evidence you are using to support this and whether there is any negative impact on particular groups.			

	Needs	Evidence	Impact
Age			
Cross Cutting		<p>Equalities impacts have been assessed by the Scottish Government in the introduction of new enforcement regulations http://www.scotland.gov.uk/Publications/2007/10/31093316/11) Relevant issues may be raised and disseminated by the Scottish Enforcement Forum.</p>	
Disability		<p>The Charter refers to the serving of notices, completion of forms and display of written information. There may</p>	<p>If the Communicating Effective guidance is followed, net impact should be zero</p>
Social & Economic Impact			
Gender			
Gender Reassign			
Health			
Human Rights			
Marriage & Civil Partnership			
Pregnancy & Maternity			
Race		<p>The Charter refers to the serving of notices, completion of forms and display of written information. There may therefore be an issue regarding accessibility to the information for people who do not speak English as a first language.</p>	<p>The Charter refers to the serving of notices, completion of forms and display of written information. There may</p>
Religion and Belief			

Sexual Orientation				
Actions				
Policy has a negative impact on an equality group, but is still to be implemented, please provide justification for this.				
None				
Will the impact of the policy be monitored and reported on an ongoing bases?				
Q7 What is your recommendation for this policy?				
Introduce				
Please provide a meaningful summary of how you have reached the recommendation				
The proposal has been screened and is relevant around communications, however the assessment notes that net impact is likely to be zero as the Council has Communicating Effectively guidance in place which when adhered to will help ensure clear communications with disabled people and those for whom English is not a first language.				