

Appendix 1

EQUALITY IMPACT: SCREENING AND ASSESSMENT FORM

This form is to be used in conjunction with the Equality Impact Assessment Guidelines. Please refer to these before starting; if you require further guidance contact community.planning@west-dunbarton.gov.uk

Section 1: Policy/Function/Decision (PFD) Details	
A PFD is understood in the broad sense including the full range of functions, activities and decisions the council is responsible for.	
Name of PFD:	Rediscovering the Antonine Wall- Playparks
Lead Department & other departments/ partners involved:	Planning & Building Standards
Responsible Officer	Emma McMullen
Impact Assessment Team	Emma McMullen/ Ricardo Rea
Is this a new or existing PFD?	New
Start date of EIA: 14/11/2017	End date of EIA: 15/11/2021
Who are the main target groups/ Who will be affected by the PFD ?	Local community surrounding Goldenhill Park, Duntocher and the users of the park.
Is the PFD Relevant to the General duty to eliminate discrimination, promote equal opportunities or foster good relations? Please enter brief detail	Yes, ensuring good access for all can contribute to good relations
Yes	If yes, complete all sections, 2-8
	If no, complete only sections 1 and 8
	If don't know, complete sections 2 & 3 to help assess relevance

Section 2: Evidence

Please list the available evidence used to assess the impact of this PFD, including the sources listed below. Please also identify any gaps in evidence and what will be done to address this.

Available evidence:

Consultation/ Involvement with community, including individuals or groups or staff as relevant	
Research and relevant information	
Officer knowledge	Ricardo Rea, Planning and Performance Team (Equalities) Emma McMullen, Antonine Wall HLF Project Manager
Equality Monitoring information – including service and employee monitoring	
Feedback from service users, partner or other organisation as relevant	
Other	
Are there any gaps in evidence? Please indicate how these will be addressed	
Gaps identified	
Measure to address these	

Note: Link to Section 6 below Action Plan to address any gaps in evidence

Section 3: Involvement and Consultation

Include involvement and consultation relevant to this PFD, including what has already been done and what is required to be done, how this will be taken and results of the consultation.

Please outline details of any involvement or consultation, including dates carried out, protected characteristics. Also include involvement or consultation to be carried out as part of the developing and implementing the policy.

Details of consultations	Dates	Findings	Characteristics
			Race
			Sex
			Gender Reassignment
			Disability
			Age
			Religion/ Belief
			Sexual Orientation
			Civil Partnership/ Marriage
			Pregnancy/ Maternity

			Cross cutting
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Note: Link to Section 6 below Action Plan

Section 4: Analysis of positive and Negative Impacts

Protected Characteristic	Positive Impact	Negative Impact	No impact
Race	The project may present opportunities to involve from all communities including people who have recently arrived in West Dunbartonshire or surrounding Council areas such as Syrians, as Syrian archers helped to defend the Roman fort at Goldenhill		
Sex	The project is not gender specific and can present opportunities for younger people to mix and take part in activities that are not segregated, contributing to equal opportunities and good relations.		
Gender Re-assignment			X
Disability	Ensuring that the play area is accessible to disabled people will meet our duties and help foster good relations.		

	The design of the park and equipment, and access will therefore take this into account and this is a criteria for assessment in the tender exercise.		
Age	The playparks offer the opportunity for different ages of children and young people to work together and will encourage inter-generational enjoyment of the Antonine Wall.		
Religion/ Belief			X
Sexual Orientation			X
Civil Partnership/ Marriage; this PC is not listed as relevant for Specific Duties; however under the General Duty we are required to eliminate any discrimination for this PC.			X
<i>Note: Link to Section 6 below Action Plan in terms of addressing impacts</i>			
Section 5: Addressing impacts			
Select which of the following apply (use can choose more than one) and give a brief explanation – to be expanded in Section 6: Action Plan			
1. No major change			

2. Continue the PFD	x
3. Adjust the PFD	
4. Stop and remove the PFD	
Give reasons: the EIA process will inform the detail of the playparks as their designs are developed.	
<i>Note: Link to Section 6 below Action Plan</i>	

Section 6: Action Plan describe action which will be taken following the assessment in order to; reduce or remove any negative impacts, promote any positive impacts, or gather further information or evidence or further consultation

Action	Responsible	Intended outcome	Date	Protected Characteristic
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	person			
				Disability
				Gender
				Gender Reassignment
				Race
				Age
				Religion/ Belief
				Sexual Orientation
				Civil Partnership/ Marriage
				Pregnancy/ Maternity
As the project develops, we will consult widely with the communities involved in the playpark locations.	Ricardo Rea, Emma McMullen	To gather views on how to maximise accessibility for all to the playparks and to ensure quality of benefit.	June 2018	Cross cutting
Are there any negative impacts which cannot be reduced or removed? please outline the reasons for continuing the PFD				
No				
Section 6a: Procurement Actions, Record of Equality issues for Procurement.				

<p>Complete this section if there is any procurement involved in this Policy which may require action to eliminate discrimination, advancing equality or fostering good relations: If there is no procurement involved go straight to section 7.</p> <p>Confirm that you have read the WDC guidance on equality and procurement if relevant. Y</p>		
Question	Measure	Specification
What attitudes / skills should staff have to meet needs of the range of people from equality groups	Ability to design playparks with accessibility in mind.	
What measures are required to ensure that the supplies, services or works are accessible for to people from equality groups (this includes physical access and access to information/ communication)	We will consult with potential users of the facilities from different backgrounds and equality groups to ensure equality of access. The designers will be asked to do this too.	
What arrangements are required to ensure that the supplies, services or works respond to particular religious or cultural requirements?	N/A	
What arrangements are required to ensure that the supplies, services or works meet the needs of equality groups	To be established through consultation with intended playpark users	
Any other equality issues that should be taken into account in the contract specification:		
<p>Section 7: Monitoring and review</p> <p>Please detail the arrangements for review and monitoring of the policy</p>		
How will the PFD be monitored?	Review prior to June 2018	

What equalities monitoring will be put in place?		
When will the PFD be reviewed?	TBA- prior to June 2018	
Is there any procurement involved in this PFD? If yes please confirm that you have read the WDC Equality and Diversity guidance on procurement	Yes	
Section 8: Signatures		
The following signatures are required:		
Lead/ Responsible Officer:	Signature: Emma McMullen	Date: 14/11/2017
EIA Trained Officer:	Signature: Ricardo Rea	Date: 15/11/2017