



West Dunbartonshire Leisure Trust

Annual Report 2013/2014





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Introduction from the Chair

On behalf of the Trustees of West Dunbartonshire Leisure Trust I have pleasure in submitting the second annual report and accounts for the year ended 31st March 2014.

As I reported last year, the first year of operation of the Trust was one of consolidation. It was an excellent start, and we have built on that sound platform in our second year. I remain tremendously excited by our plans for developing facilities and services, and I am delighted with the progress we have made this year.

The year saw the Trust not only operate within budget but also achieve an operating surplus of £584,006 (before a £754,000 Retirement Benefit Scheme deficit) leaving a net deficit of £169,994. The Unrestricted Reserve, excluding the pension provision of the Company, stood at £877,040 at 31 March 2014 compared to £293,034 in the previous year and met our identified Reserve Target. Our Reserves will continue to be developed to allow the Board to look at potential reinvestment into West Dunbartonshire Leisure over the forthcoming years. All indications are that the financial performance of the Trust can go from strength to strength.

Our first Business Plan has been successful in delivering our Strategic Outcomes of Increasing Participation; Customer Satisfaction; Quality Staff/Facilities; Developing Partnerships; Increasing Our Profile; and Financial Sustainability and has also been instrumental in delivering our key actions throughout 2013/14.

We have seen many improvements to our leisure facilities with refurbished gyms and new gym equipment; refurbished and upgraded changing/toilet areas; and refurbished Studio Areas. In short we have and will continue to make a substantial difference to the leisure facilities available to the communities of West Dunbartonshire.

It has been a pleasure to chair the Board of Trustees in this second year. I would like to thank all my fellow Trustees for their hard work throughout the year and their commitment and professionalism has been critical to the continued early success of the Trust. I would also like to thank the General Manager, his Management Team and all staff for their excellent contributions.

Special thanks again go to West Dunbartonshire Council, our major partners, and to those members and officers, particularly in Housing, Environmental and Economic Development, who continue to support the Trust and whose efforts I readily acknowledge.

West Dunbartonshire Leisure Trust aims to put the customer at the heart of everything we do. Therefore the final thanks must go to our valued customers, not only have you increased your support for us which is shown by an increase in attendances, you have been extremely patient with us during the disruptions caused by some of the improvements we have carried out. We value your support and hope West Dunbartonshire Leisure Trust will be able to continue to provide you with excellent services in excellent facilities.



David McBride

Councillor David McBride
Chair of West Dunbartonshire Leisure Trust

2.1 Reference and Administrative Details

Name of Charity:	West Dunbartonshire Leisure Trust
Charity Number:	SC042999
Company Number:	SC413707
Registered Office:	Alexandria Community Centre Main Street Alexandria G83 0NU
Trustees (Directors):	Councillor David McBride (Chair) Councillor Kath Ryall Councillor William Hendrie Kenneth Clark (Vice Chair) - Resigned 30 April 2014 James Gunn David Smith Anthony Waclawski - Appointed Vice Chair 29 May 2014 Denise Lavery Joanne Harkin
General Manager:	John Anderson
Company Secretary:	Fiona McGuigan
Bankers:	Clydesdale Bank 47 High Street Dumbarton G82 1LF
Independent Auditors:	Wylie & Bisset LLP 168 Bath Street Glasgow G2 4TP



2.2 Structure, Governance and Management

West Dunbartonshire Leisure Trust is a company limited by guarantee with charitable status. In addition to being regulated by the Companies Act (2006), the company is also subject to the charities regulator in Scotland, OSCR (Office of the Scottish Charity Regulator).

The company was incorporated in December 2011 and started trading on 5th April 2012 and is responsible for the strategic and operational management of West Dunbartonshire Council's Sport and Leisure Facilities; Community Facilities; Sports Development; Active Schools; and Events.

Trustees (Directors)

There are nine members of the company who serve as trustees comprising of three (3) Councillors (Partner Trustees), an Employee Representative Trustee and five (5) Independent Trustees. They have the ultimate control of the company subject to providing and operating the services in accordance with the Legal Agreement reached with West Dunbartonshire Council and provides strategic direction to the General Manager and his Management Team.

The list of current and former Trustees serving in the financial year 2013/14 and since, is detailed below:

Name	Trustee (Director) Role	Appointed	Resigned
Cllr David McBride	Partner(Chair)	11/01/12	N/A
Kenneth Clark	Independent (Vice Chair)	11/01/12	30/4/14
David Smith	Independent	11/01/12	N/A
Anthony Waclawski	Independent	11/01/12	N/A
James Gunn	Independent	11/01/12	N/A
Denise Laverty	Independent	09/02/12	N/A
Cllr William Hendrie	Partner	12/06/12	N/A
Cllr Kath Ryall	Partner	12/06/12	N/A
Joanne Harkin	Employee Representative	12/09/12	N/A

Recruitment and Training of Trustees

Recruitment

Authority and responsibility for the appointment of Partner Trustees sits with West Dunbartonshire Council, (WDC) who allocates this responsibility to three WDC Councillors. No appointments were made during the period 1 April 2013 to 31 March 2014.



Authority and responsibility for the recruitment of Independent Trustees is delegated by the Board of Directors to the Nominations Committee. No appointments were made during the period 1 April 2013 to 31 March 2014.

The selection of the Employee Representative Trustee is completed in consultation with the unions representing employees in the leisure trust (UNITE, UNISON, and GMB). A full time Union Official is formally selected following an interview process. No appointments were made during the period 1 April 2013 to 31 March 2014.

Induction/Training

New trustees receive a briefing on their role as Board Trustees operating a company limited by guarantee with charitable status as per Companies Act 2006. The briefing includes background information on the Company; Business; Governance Structure; Management Structure; Partnership Working; Mission & Values; Key Strategic Outcomes; Charitable Objects; and Contact Details. In addition it also includes the following documentation:

- Briefing Note: Director's Role and Responsibilities
- Articles of Association
- Terms of Reference Sub Committees
- Latest WDL Annual Report
- Latest WDL Business Plan
- WDL Partnership Book
- Health & Safety Policy
- Anti Bribery Policy
- Last Annual General Meeting Papers
- Last 4 Board Meeting Papers

Trustees who sit on specific Committees also receive where appropriate training to allow them to effectively carryout their duties. This training includes the following:

- Discipline and Grievance Procedures
- Finance (annual finance reporting regulations and Charity Accounting)
- Health & Safety

Partner and Independent Trustees and the Employee Trustee do not receive remuneration apart from reimbursement of costs incurred while serving on the board, including travel (within Scotland) and any reasonable subsistence expenses.

Statement of Trustee's Responsibilities

The trustees (who are also directors of West Dunbartonshire Leisure Trust for the purposes of company law) are responsible for preparing the Trustee's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue its activities.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

Statement to Auditors

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Management Arrangements

The Board meets quarterly to consider Company business with decisions taken to set the overall strategy for the business as well as to monitor its activities. Management are charged with the task of implementing these decisions. The Board can also refer decision-making on Independent Directors, General Manager and Company Secretary recruitment; overseeing company finances; approving financial reports; and disciplinary appeals to sub-committees.

A General Manager is appointed by the Board to manage the day to day operations of the Company. To ensure that operations are carried out effectively, the General Manager has delegated authority within an approved scheme for matters including Personnel; Finance; Procurement; and Operations.

The full board met 4 times throughout the financial year April 2013 to end of March 2014. These meetings were held with management representatives to consider the business of the Company.

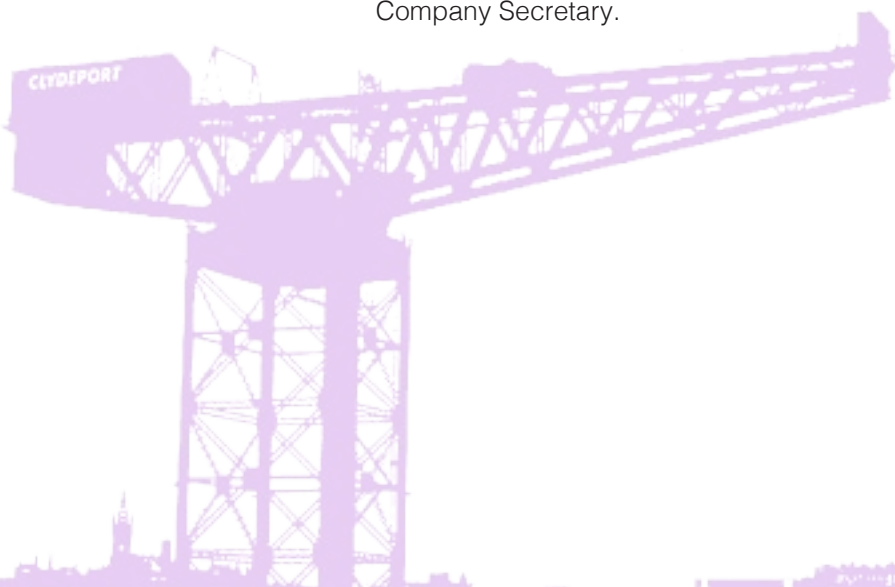
Full Board meeting dates:

- 13 June 2013
- 28 November 2013
- 29 August 2013
- 27 February 2014

Board Committees met in the periods between Board Meetings to consider business and to make formal recommendations to the full Board of Trustees.

Board Committees exist in the following areas:

- **Audit Committee** – Responsible for monitoring the financial performance of the Trust; for the recruitment and appointment of an external auditor to audit final annual accounts for submission to Companies House and OSCR; and the review of the governance of the Trust (including the Articles of Association and Financial Regulations).
- **Appeals Committee** – Responsible for hearing and determining appeals against dismissal and appeals against all disciplinary action taken by the General Manager and to consider and reach decisions on Stage 3 Grievances by employees in terms of the Trust's Grievance Procedures.
- **Joint Consultative Forum** – Responsible for exchanging information between Management and Employees and securing the greatest possible measure of joint action between West Dunbartonshire Leisure Trust and its employees.
- **Health & Safety Committee** – To act as the focal point for all matters relating to the management of Fire, Security and Health and Safety.
- **Nominations Committee** – Responsible for recommending appropriate individuals for appointment as Independent Trustees and Employee Representative to form the Board. Responsible for the recruitment and appointment of the General Manager and Company Secretary.



Board Committee meeting dates:

Committee	Dates Committee Met
Audit Committee:	<ul style="list-style-type: none"> • 22 August 2013 • 21 November 2013 • 20 February 2014
Appeals Committee:	<ul style="list-style-type: none"> • 23 October 2013 • 11 December 2013
Joint Consultative Forum:	<ul style="list-style-type: none"> • 24 March 2014
Health & Safety Committee:	<ul style="list-style-type: none"> • 09 October 2013 • 17 January 2014
Nominations Committee:	<ul style="list-style-type: none"> • There was no requirement for the Nominations Committee to meet during 2013/14

Risk Management

There are many risks to the Trust's service delivery and these risks can affect our performance, our customers and members of the public.

Managing our risks effectively is essential in achieving our strategic outcomes and targets, creating confidence among service users and the public, and ensuring effective governance. Effective Risk Management also enables us to deliver service improvements taking account of the context and environmental factors.

As the leisure business environment is customer driven and internal and external changes to that environment ultimately influence overall performance risk factors that could have an impact on service delivery require to be identified on an annual basis, with appropriate actions to minimise such risks.

Therefore the management team ensures an annual risk analysis is undertaken and a Risk Register with appropriate actions is identified to minimise the impact on service delivery and overall performance. This register is reviewed on a six monthly basis and reported to the Board to assist in managing the risks to the trust.

In addition our insurance company QBE Insurance (Europe) Ltd review our insurance cover on an annual basis to highlight any uninsured risk and exposure elements of cover that require adjusting or deleting. Insurance cover based on this assessment is in place.



2.3 Objectives and Activities

Charity Objects

West Dunbartonshire Leisure Trust has the following Company Objects which are outlined in the company's Articles of Association:

- to advance public participation in sport;
- to provide recreational facilities, and organise recreational activities with such facilities and activities being made available to members of the public at large with the object of improving their conditions of life;
- to advance education;
- to advance health;
- to advance citizenship and/or community development (which may include the promotion of civic responsibility, volunteering, the voluntary sector and/or the effectiveness or efficiency of charities);
- to relieve those in need by reason of age, ill health, disability, financial hardship or other disadvantage and
- to promote, establish, operate and/or support other similar schemes and projects which further charitable purposes;

What We Do

The Trust's portfolio provides a strong infrastructure of facilities that includes: wet and dry leisure centres, community centres and an entertainment venue; all of which provide a diverse range of activities and events to meet the needs and wants of the residents of West Dunbartonshire.

Leisure Facilities

Vale of Leven Swimming Pool, Alexandria

25m competition pool; teaching pool; health suite; dance studio; spin studio; children's soft play room; and gym.

The Meadow Sports Centre, Dumbarton

Leisure pool with wave machine and water slide; 8 badminton court sized sports hall; dance studio; health suite and gym.

The Play Drome, Clydebank

Leisure pool with wave machine and water slides; 25m competition pool; teaching pool; 8 badminton court sized sports hall; indoor bowls; squash court; dance studio; spin studio; health suite and gym.

Community Facilities / Theatre

Alexandria Cluster:

Alexandria Community Centre
Dalmonach Community Centre
Bonhill Community Centre

Dumbarton Cluster:

Concord Community Centre
The West Dumbarton Activity Centre
Bowling Hall
Dumbarton Burgh Hall
West Bridgend Hall
Denny Civic Theatre

Clydebank Cluster:

Clydebank East Community Centre
Napier Hall
Dalmuir Community Centre
Glenhead Community Centre
Hub Community Centre
Skypoint Community Centre

Sports Development

West Dunbartonshire Leisure Trust's Sports Development team are focused on widening opportunities for all residents (aged 2 years to adult) to participate in school, club and community sport, while also supporting individuals to develop their performance to a level that they aspire. This is delivered through the following five areas of development that are linked and interdependent and complete West Dunbartonshire's Quality Sporting System:

- School & Community Sport
- Sports Facilities
- Coaching & Volunteering
- Sports Events
- Club Sport

These key areas of development have the ability to enhance all sports in West Dunbartonshire; however the service has a specific focus on developing swimming, football, athletics, gymnastics, badminton, hockey and basketball. In addition, high profile generic initiatives include disability sport, early year's fundamental sport and Community Sports Hubs.

Active Schools

Mainly funded by sportscotland, Active Schools West Dunbartonshire is part of a national network of staff working across Scotland to provide more and higher quality opportunities for children and young people to participate in sport before, during and after school.

Key areas of work include:

- Volunteer recruitment, development and retention (including young sports leaders).
- Provision of sport sessions before school, at lunchtimes and after school in all primary and secondary schools.
- Sports festivals.
- Programmes aimed at particular target groups e.g. girls & young women, young people with a disability
- School to sports club/community sport links.
- Inspirational programmes linked to London 2012, Glasgow 2014 and Ryder Cup 2014.
- **sportscotland** led initiatives e.g. Positive Coaching Scotland.

W.D.C. Outdoor Events

West Dunbartonshire Leisure Trust delivers an annual programme of outdoor events for West Dunbartonshire Council. The Events Calendar includes, Scottish Pipe Band Championships; Highland Games; Firework Displays; and Christmas Light Switch On events.

2.4 Auditors

Wylie & Bisset LLP are deemed to be re-appointed by the members in accordance with section 487(2) of the Companies Act 2006.

2.5 Financial Review

Financial Summary 2013/14

The Trust is pleased to report that despite the current economic climate in which we have operated in our second year, the financial position for the trust has resulted in a surplus being generated allowing us to progress towards holding an acceptable level of reserves.

In summary, the financial position during 2013/14 is noted below:

	Unrestricted / Restricted Fund	Pension Fund	Total Fund
Total income	£6,921,410	£50,000	£6,971,410
Total spend on charitable activities	(£6,337,404)	(£100,000)	(£6,437,404)
Net Movement in Funds	£584,006	(£50,000)	£534,006
Actuarial loss	0	(£704,000)	(£704,000)
Net Movement in Funds (after retirement benefit scheme loss)	£584,006	(£754,000)	(£169,994)

Reserves held at 31 March 2014:

	31 March 2014	31 March 2013
Unrestricted	(£169,994)	£130,034



The Unrestricted surplus was £584,006 but at the year end the multi-employer defined benefit pension scheme is in deficit by £754,000 and therefore the net deficit for the year is (£169,994).

Following the second year of the Trust, our income has helped us to meet our charitable aims and objectives. Our year-end financial position, summarised above, provides a sound platform from which we can continue to meet our commitments.

The principle funding sources are a combination of income generated through a level of sales, fees and charges for our charitable activities £1,838,945 and membership fees £794,462, as well as income from West Dunbartonshire Council (Management Fee) for our work in managing the leisure facilities £4,157,500 within the local area.

The principle sources of expenditure remain within staffing £4,943,054 with elements of spend on property £883,287, transport £39,406, administration £433,368 and payments to other bodies £58,998.

The financial activity during the year within each of the charitable areas can be summarised:

	Income	Expenditure	Surplus/(Deficit)
Leisure Facilities	1,673,211	3,838,426	(2,165,215)
Community Facilities	357,631	1,225,678	(868,047)
Sports Development	369,518	823,741	(454,223)
Active Schools	238,047	403,667	(165,620)
Governance Costs	0	45,891	(45,891)
Management Fee	4,157,500	0	4,157,500
Total	6,795,907	6,337,403	458,504

Reserves Policy

During 2012/13, the Trust agreed a prudential reserves target of £250,000 to enable the Trust to manage financial risk and help deliver the Trust's commitments. It was recognised that this was a target to work towards and not a minimum limit, therefore the target would be monitored regularly and reviewed annually. In 2014 / 2015 the reserves target was reviewed by the Audit Committee and revised to £700,000 which represents 3 months of turnover minus the management fee.

As at 31 March 2014, the Trust had reserves held of £542,883 and continues to work towards the target set.

Investment Policy

West Dunbartonshire Council manage investments on behalf of the Trust, following their own organisational investment policy, primarily aimed at mitigating risks associated with safeguarding funds, ensuring liquidity of those funds and finally investment return. As a result, the policy aims to invest in cash and cash-like investments up to a maximum level on acceptable counterparties. Activity is monitored regularly and the policy is reviewed annually.

Due to the limited current level of surplus funds, any funds held by the Trust are invested in an interest bearing account held with our bankers, the Clydesdale Bank.

During 2013/14, interest received on cash balances held at the bank was £5,503.

Fixed Assets

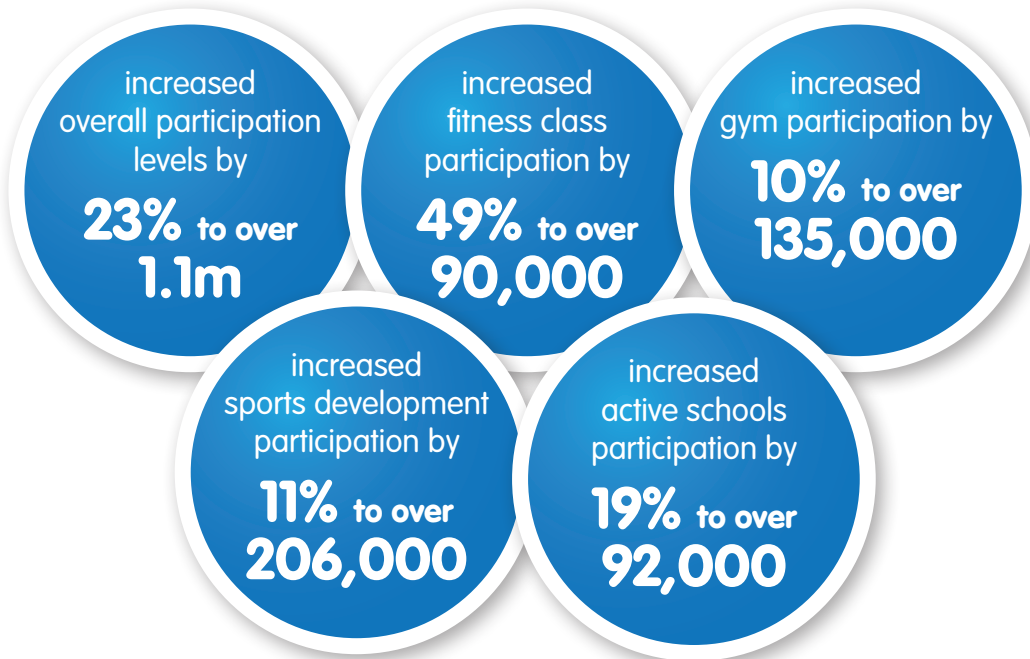
The Trust has a maintenance lease agreement with West Dunbartonshire Council for the use of the buildings linked with the charitable activities and as such the buildings do not belong to the Trust.

The Trust received donated assets during 2013/14 to the value of £120,000, which have been added to the Balance Sheet as at 31 March 2014.

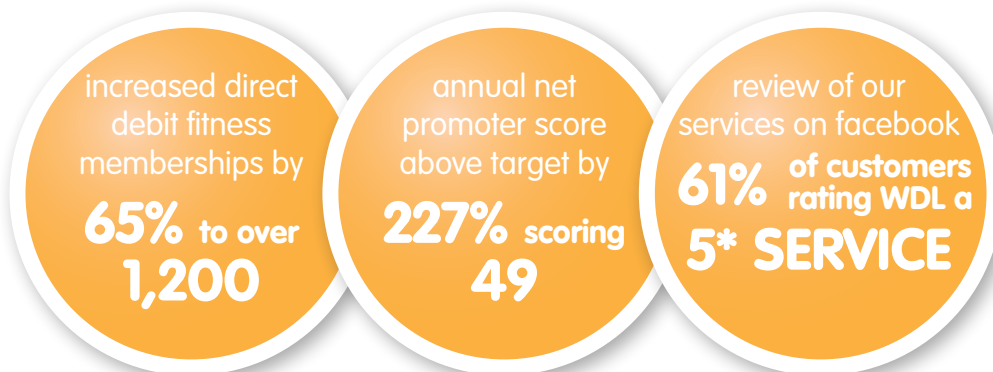
2.6 Achievements and Performance

Achievements against Strategic Outcomes at a glance

Strategic Outcome: Increasing Participation



Strategic Outcome: Customer Satisfaction



Strategic Outcome: Quality Staff / Facilities



Strategic Outcome: Developing Partnerships



Strategic Outcome: Raising Our Profile



Strategic Outcome: Financial Sustainability



Achievements

Gym Refurbishment and Equipment Renewal

All three leisure centres have had a complete refurbishment of their gym areas including new equipment; flooring; decoration; and branding offering a substantially more modern environment and meeting the future trends of the fitness industry.

New 'functional training' areas have been created introducing small classes to members of the gym which will give variation to their work-out, increase member/instructor interaction, improve the social aspect of training and ultimately retain members longer. It also ensures that the gym team can offer more variety to an individual's training programme, rather than just offering a basic gym work-out on the machines. This provides excellent motivation for the instructor as they can be much more dynamic with the programme that they can offer.

The large reception desks in the gyms have been replaced with functional pod desks which frees up additional space within the area. All new weights, strength equipment and Cardio-Vascular equipment have been installed in the gym. Our gyms are now at the forefront of the latest trends in both fitness and exercise by being able to offer these programmes/activities and new equipment.

Changing Room Refurbishments

A new communal poolside shower facility has been created and poolside toilets have received a much needed refurbishment at The Vale of Leven Swimming Pool.

The outdated obsolete lockers in both the Vale of Leven Swimming Pool and the Meadow Centre have also been replaced with modern functional larger lockers. The new extra large lockers have clothes/jacket hanging space and separate shoe storage.

Refurbishment of the dryside changing rooms and toilets has also taken place at The Play Drome with these areas being upgraded and expanded. Sinks have been replaced by vanity units, ceilings and lights replaced, lockers have been refurbished to a higher standard and the areas redecorated. This has provided a more customer friendly area in which to change and shower in.



Studio Refurbishments

The Dance Studio at The Play Drome has also been refurbished with floors being sanded and varnished, walls painted and minor changes to the door and facings. In addition sixteen (16) new spin bikes have also been purchased and the Spin Studio refurbished. Classes have been increased to include lunchtime classes and evening classes.

Community Facilities

A revised bookings and hire charges policy (agreed by West Dunbartonshire Council) was implemented by WDL Leisure from 1st April 2013. This created a standardised approach for pricing and discounts across this part of the service which had previously been run by two different departments within the Council prior to transfer to the Leisure Trust.

Denny Civic Theatre

A programme of refurbishment works were carried out at The Theatre with auditorium seating being upgraded and the foyer area refurbished. The Theatre hosted a hypnotism and illusionist show on 13th September which was filmed for a BBC production company as part of a series following 'Best Acts'. Two collaborative events with 'Your Radio' were also held in the Theatre in September 2013 and March 2014 with the well known entertainer Dean Park performing to a large audience.

Alexandria Community Facility

This facility had an upgrade and redecoration of two of its most popular hire rooms. The 'Disco' room had the floor sanded and re-varnished, the walls repainted, a screen installed for concealing the chair stacks and tables when they are out of use. This room has also had a projector and screen installed making it an ideal training venue for both internal and commercial courses. The 'Craft' room has had the storage units sanded and painted, the walls painted and repair work to the external fire door carried out.

Concord Community Facility

The Concord User Group held a very successful public open day on Saturday 19th October 2013. This was designed to showcase the many and varied activities available from clubs in this busy community facility. WDL and WDC staff made themselves available for information/consultation. WD Leisure applied no facility hire charge to underline its support. Following this, WDC awarded £17K funding to the group to create a community screening room (capacity for eighty people) at which it is intended to show movies approximately 6 times per year.

Sports Development

Community Sports Hubs

The Community Sports Hub project continued to thrive in 2013/14. West Dunbartonshire Leisure's Sports Development has now established three Hubs in the local authority meeting its obligation to **sportscotland**. The three hubs are Clydebank Community Sports Hub (CCSH), Loch Lomond Water Sports Hub and the D-Unit Combat Sports Hub.

The success of the CCSH is heralded by sportscotland. So much so that the Hub will be hosting a National Community Sports Hub Conference in May 2014.

Some key accomplishments of Clydebank Community Sport Hub were:

- The completion of a £50k project for a juniors training pitch.
- Sourcing £15K from Renewable Energy Scotland for a new heating system
- Sourcing £10k for a business consultant
- Establishing two new junior sections (Gaelic Football and Tae Kwon Do – culminating in 75 new participants) and a new schools programme in 5 primary schools
- Sourcing £20K to develop a new website, brand, and social media functionality.

Community Sports Development Project

This project saw a dramatic expansion in gymnastics provision with an increase from nine to twenty three classes. In addition new coaching sessions were introduced in badminton, early years (Ready Steady Go community) and multi-sports activity. In total the community Sports Development project delivers a total of sixty six separate coaching sessions to young people within West Dunbartonshire every week.

Swimming Development

Learn to Swim Scheme

Swimming Development currently has one thousand six hundred and forty children participating in the Learn To Swim programme. A variety of new classes for pre-school aged children were introduced, which have been a huge success and created a pathway for children to learn to swim from an earlier age at all of our main sites. It is expected that the improved number and type of lessons that were introduced this year will increase participation next year.

A new Enrolment process was put in to place in 2014 to improve how our customers join our Learn to Swim Programme. This involved the change from a waiting list method to 'Enrolment Days' and the change has seen a dramatic improvement in service quality, customer satisfaction as well as increasing participation figures. This was a bold decision that has had positive outcomes for customers and staff as the waiting lists were very difficult to manage and confusing for customers. This process is more efficient and easier for customers to understand.

School Sports Development Project

Swimming

Swimming Development received funding from Scottish Swimming in 2013- 2014 to improve the School Swimming Programme.

A new programme was designed and funding was used to reduce our teacher to child ratio this has helped improve the progression of children within the 10 week block and has seen a 6% rise in children achieving the Scotland Safe Swimmer standard.

Sports Specific Coaching

Sports Development's School and Early Year's Sports Specific Coaching Programmes (football, athletics, hockey, rugby and other sports for early years) continue to be delivered in 100% of Early Education and Childcare Centres and 100% Primary Schools with thousands of young people experiencing high quality activities. For example, 2000 children under five years of age participate in Sports Development's Ready Steady Go project every week.

School of Football

West Dunbartonshire Leisure's Football Development team enhanced the School of Football at the Vale of Leven Academy by delivering sessions for S1 and S2 year groups. This project is supported by the Scottish FA and focuses on providing selected pupils with five coaching sessions per week during the curriculum. The project aims to expand further in 2014 by encompassing S1 to S3 year groups.

Sports Festivals and Events

Sports Development delivered twenty five sports festivals in 2013/14 with over 5,000 participants, the quality of events is extremely high and provides an excellent profile for WD Leisure. Sports Development festivals continue to be extremely well attended by local primary and secondary schools. Some examples of the quality events held in 13/14 were:

- **Athletics** – 1,015 pupils participated in WD Leisure's 2013 Cross Country Championships and Relays in Balloch Park. In addition 1,000 pupils participated in the Sportshall Athletics festivals and Grand Final.
- **Football** – 737 pupils attended Sports Development's P2 Football Festival at Strathclyde Homes Stadium, in association with Tesco Bank and the Scottish FA.
- **Swimming** – West Dunbartonshire Leisure held the Scottish Swimming Area Trials at the Play Drome, Clydebank. 32 swimmers achieved consideration times for the finals, with 6 qualifying and one swimmer representing Clydebank High School winning a bronze medal.
- **Hockey** – 950 pupils participated in Sports Development's hockey festivals for the primary 5 age group and one festival was visited by 'Clyde', the 2014 Commonwealth Games mascot.

Sports Shows

WD Leisure held Sports Shows at the Meadow Centre and Play Drome in 2013. World champion boxer Barry McGuigan and Olympic Star David Smith attended the events, attracting visitors from across Scotland. Over 1,000 people attended the events that profiled sporting opportunities in West Dunbartonshire and raised the profile of WD Leisure as a whole. The feedback from the event was excellent and formed a key part of Sports Development's Olympic and Commonwealth Games legacy project.

Holiday Camps

WD Leisure Sports Development delivered hugely successfully Spring and Summer Holiday Sports Camps in 2013.

These included multi sports, football, gymnastics and dance week long camps. Participation in holiday camps rose from approximately 950 children up to nearly 1030 children and young people in 2013/14.

Active Schools

Tennis

The Schools Tennis programme continued again this year in primary schools with teachers and West College Scotland sport students delivering tennis sessions in schools during PE and after-school clubs. We again held our tennis festivals in June (Clydebank, Dumbarton and Vale of Leven areas) and our Tennis Final in mid-September. The final brought together the top primary schools from across the region (who had qualified through their area festivals) to compete for a place in the Tennis Scotland West of Scotland Finals to be played at Scotstoun on 27th October. Gavinburn Primary school came out on top and went forward to represent West Dunbartonshire.

The Tennis Academy in Dumbarton has also improved links between Active Schools and the local tennis club - Kirktonhill Tennis Club. Following the 7 sessions, all children were invited up to the tennis club for a free coaching session with the club's coach. 24 children went along on the night and several of these children have started going along to the Saturday morning junior training sessions at the club. In addition, through a combination of taster sessions and targeted short blocks of curriculum-time PE sessions, delivered by the club's coach, almost every primary school in Dumbarton has received some tennis input from the club. The club had 15 new junior members joining from four different schools which is the desired outcome of creating school to club pathways. This is very encouraging and we plan to build on this to help the club grow.

Golf

As one of our key areas of work, the ClubGolf in primary schools has again been a success. This programme is targeted at P5 pupils (although it is suitable and is used across P5-7) and is delivered by teachers and/or HNC and HND college students who have been trained by the Active Schools Coordinators. 31 of our 34 primary schools have delivered this to pupils during PE lessons or in after-school clubs.

As in previous years, we held ClubGolf festivals in June (at Dalmuir Golf course, Dumbarton Golf Club and the Vale of Leven Golf Club), for pupils to get the chance to test their skills on a real golf course and compete against other schools. These festivals also give the clubs the opportunity to promote their junior coaching and membership options and are highly valued by the clubs.

West Dunbartonshire High Schools Golf Championship & Charlie Green Trophy

On Sunday 1st September we held the inaugural West Dunbartonshire High Schools Golf Championship at Dumbarton Golf Club which was open to high school pupils 14-18 years old who have an official golf handicap. It was a good success in its first year with over 20 teenagers involved. In addition to there being both a scratch and a handicap winner on the day, this competition was used as a qualifier for a Ryder Cup style match East v West Dunbartonshire just a couple of weeks later. East Dunbartonshire's active Schools Team had organised the same qualifier in their local authority.

Sunday 15th September saw young golfers from East and West Dunbartonshire come together at Dumbarton Golf Club to compete in our inaugural Charlie Green Trophy, a Ryder Cup style Golf tournament to honour one of the most prolific golfers in Scottish history, from Dunbartonshire - Charlie Green. Twelve players from the each local authority, who qualified via their respective High School Golf Championships, competed in the team match play event. To make it look and feel like the real thing, players and caddies were kitted out in team colours - West Dunbartonshire in Blue and East Dunbartonshire in red.

East Dunbartonshire triumphed 5 ½ - 2 ½ on the day and both teams thoroughly enjoyed the experience despite the difficult weather conditions! It is hoped the event will become a permanent fixture in the local junior golf calendar and form a lasting legacy from next year's Ryder Cup held in Scotland.

Disability Sport & Para-Sport

Kilpatrick School, for children and young people with a disability, has gone from having no extra-curricular activity to having two thriving clubs as a direct result of the work of their Active Schools Coordinator. £500 was secured from the Go For It Scotland! fund [one out of just fifteen groups to be awarded the money in Scotland] in order to support a lunchtime dance club and £2000 was secured from the Big Lottery 2014 Communities Fund for after-school sport. The lunchtime dance club has come a long way in a very short time with over 30 children attending the club which is delivered by a teacher. It was a highlight for these pupils to open the Active Schools Dance Festival 2013 at the Playdrome in June. The Active Schools Coordinator has also recruited over 10 volunteers for the after-school club who plan and deliver the activities for the children.

Active Schools worked with Scottish Disability Sport to enable a number of mainstream secondary school pupils to attend the West of Scotland Para-Sport event at Ravenscraig in March. This event was designed for mainstream pupils who have a physical disability or visual impairment. It gives them the opportunity to participate in Paralympic sport and to discover new sports that are available to them. As in previous years this event has been very successful and the pupils who have attended have really enjoyed the experience and the opportunity to play sport with other people with similar disabilities.

Active Girls

Between July and September we worked closely with Y-Dance to roll out this programme in secondary schools. Four of our secondary schools received a Day Dance Workshops for S3-S6 girls, catering for approx. 20-30 girls per workshop. This was to motivate and inspire them to be more physically active and encourage them to take up the opportunity to develop their dance skills - and dance leadership skills.

Following these Day Workshops we organised two 'SKILLZ' workshops for those girls who wished to extend their dance leadership skills. The programme culminated in a 4-day Dance Leadership Award training course which saw 16 girls attend, with representation from each of the four secondary schools. The Active Schools Coordinators organised placements for their newly trained Dance Leaders in schools to assist or lead some extra-curricular dance sessions for younger pupils.

All these girls have done extremely well as Dance Leaders and have really enjoyed the experience as have the other pupils they have been working with.



Active Schools Dance Festival 2013

Following the success of last year's dance festival at the Play Drome and in line with our aim of getting girls in particular more active, we again held our annual Active Schools Dance Festival on Monday 10th June, once again in the Play Drome. The dance festival is an end of year finale for the numerous after-school and lunchtime dance clubs that we have established in schools. It was another big success with 18 performances across the two shows which involved 11 primary schools, 4 secondary schools and 1 community youth group. Approximately 700 parents, relatives and friends who made up the audience across the two shows, were treated to some fabulous dance routines from various genres of dance and there was a great atmosphere.

Young Leaders

Prior to the October school week holiday, Active Schools Coordinators, Leisure Services and Sports Development Officers provided training to HNC sport students from West College Scotland Clydebank Campus in order for them to be placed in primary schools one afternoon per week. This year's HND students received this training last session. Over 30 HND and HNC Sport students were placed with a primary school close to where they live - and are working there one afternoon per week (12-4pm) to support/lead playground games and activities, PE and then after-school sport sessions. HND students go out to schools on Mondays, HNC students on Wednesdays.

Almost all primary schools [29] have at least one student supporting them to deliver more/better sports opportunities for pupils. The Active Schools Coordinators are mentors for the students and help to provide structure and support by working with the students and the school Head Teachers. This is a very valuable scheme for all involved – students get fantastic coaching experiences; schools get support with lunchtime, PE, and after-school activities; Active Schools Coordinators get good quality volunteers to deliver sport & physical activities; and children get more opportunities to be active.

Young Ambassadors & Sports Leaders

The **sportscotland** Young Ambassador programme continued this year with 2 young Ambassadors in place in each high school. Young Ambassadors is a programme for young people in school between the ages of 14-17. Their role is to motivate and inspire other young people from primary and secondary schools to get involved in sport and to generate enthusiasm for major games. Young Ambassadors form part of legacy for the Glasgow 2014 Commonwealth Games.

The 2 Young Ambassadors for each school attended a training conference on 17 Sept. 2013 in Glasgow with their mentor (Active Schools Coordinator or PE teacher). They were provided with a Plan your Year as a Young Ambassador booklet from **sportscotland** and also a West Dunbartonshire Active Schools logbook for them to record the work they do in schools e.g. speaking at school assemblies to promote after-school clubs and setting up, or working with,

Pupil Sports Councils to plan new programmes and events. Young Ambassador Jordan Gilmour at Clydebank High School organised and ran a Disability Sports Awareness Event, with the guidance and support of the school's Active Schools Coordinator. The event included a pupil's sitting volleyball game and wheelchair basketball game, and a teacher's blind football game. All pupils in the school were invited to come along and watch the events for a small donation.

The event was very successful and raised a total of £466 - much of which was donated to the 'Dunbartonshire Disability Sport Club', a small amount being retained in the high school to pay for sports team strips.

Working closely with our colleagues in Secondary Schools we have enabled numerous young people, trained as Sports Leader to be deployed in after-school clubs etc. across the region. This helps to develop the next generation of leaders, teachers and coaches and also increases the opportunities for younger children to be active.

Business Development

Shape Up in the Workplace:

WDL worked in partnership with West Dunbartonshire Community Health and Care Partnership to provide a (workplace) Shape Up programme for WDC employees. The 10 week programme was highly successful on the basis that all the staff participating lost weight and made positive lifestyle changes. The programme was selected as a finalist in the Health in the Workplace Award at the 2013 Scottish Health Awards. The judging panel for this national award noted on the quality and strength of the nomination and congratulated the team on reaching the final three.

Skills for Work Vocational programme:

WD Leisure is the training provider for the Sport & Recreation skills for work programme within West Dunbartonshire. This highly successful programme is part of the vocational programme available to all high school pupils and allows participants to gain valuable work placement experience along with SQA qualifications. During 2013/2014, 62 pupils attended the programme from all 5 High schools with 56 pupils completing all required units.

From the outset of delivering this programme within leisure facilities, it was always a focus to have pupils gain a positive destination within the leisure industry. WDL have been highly successful in achieving this and this year was no different with 7 pupils gaining employment with West Dunbartonshire Leisure following successful completion of programme.



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**Spin classes
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Fridays 9.00am-10.00am @ The Vale Pool

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Company No SC443707 VAT Registration No: GB 129 7502 04 Charity No SC042999

Events

WD Leisure runs a programme of annual events for West Dunbartonshire Council the two largest of these events is the Loch Lomond Highland games and the Scottish Pipe Band Championships.

The Loch Lomond Highland Games

This event was held in mid July 2013 benefiting from excellent weather throughout the day with a record turnout of crowds and competitors totalling over 15,000.

The event involves a Highland Dancing competition, Pipe Band and Solo Piping competitions, trader stalls and funfair rides, a public beer tent, a choice of catering outlets available as well as all the usual highland game activities. There was great feedback on the 2013 event with many people commenting that it was the best organised event of its type that they had attended.

The income raised goes to WDC who sponsor the event and this year saw a record income of over £30k between gate monies, programme sales, advertising income, funfair and traders fees.

Scottish Pipe Band Championships

This event was held at the end of July 2013 and also benefited from good weather throughout the day with record crowds of over 25,000 spectators and competitors. There were over 135 pipe bands entered in the pipe band competition, the event also hosts a Highland Dancing competition in which there were over 150 individual dancers this year. For the spectators as well as the spectacle of the pipers there are funfair rides, go-kart rides, a variety of trade stalls, a beer tent and a choice of food outlets as well as a hospitality tent for WDC invited guests. The income raised from car/bus parking, programme and advertising sales, general traders and food and drink traders totalled over £29k. WDL collects this income for WDC who are the main funder of the event. This year WDL also ran a 'Sports Zone' with free activities which proved very popular with many families taking part in the activities on offer.

Other events managed by WD Leisure during 2013 were the Pro Am golf tournament in May, the Clydebank Canal festival in July, Old Kilpatrick Gala day in August, Two fireworks displays in November and two Christmas light switch on events also in November.



Performance 2013/14

Attendances

Overall Attendance Figures:

Services	2012/13	2013/14	Variation from 2012/13
Leisure Centres	669,947	649,993	-2.9%
Community Facilities	-	202,110	100%
Sports Development	186,896	206,645	10.5%
Active Schools	77,745	92,254	18.6%
Totals	934,588	1,151,002	23.2%

Statutory Performance Indicators:

West Dunbartonshire Leisure reports against two Statutory Performance Indicators (SPIs) for West Dunbartonshire Council. This information is submitted to Audit Scotland and published alongside information from all local authorities in Scotland on an annual basis

Statutory Performance Indicator	2012/13	2013/14	Variation from 2012/13
CC1 Wet Activities -Number of attendances per 1,000 population for all pools	4,078	4,128	1.2%
CC2 Dry Activities - Number of attendances per 1,000 population for indoor sports & leisure	4,172	4,788	14.8%

Specific Programmes (Leisure Centres)	2012/13	2013/14	Variation from 2012/13
Swimming The number of visits to the swimming pools	370,796	373,051	0.6%
Fitness Suite The number of visits to the Fitness Suite (Gym)	122,810	135,058	9.9%
Fitness Classes The number of visits to group fitness classes	60,702	90,196	48.5%
Over 50's Access The number of visits by over 50's to all activities	117,551	128,700	9.5%
Passport to Leisure (Concessionary) Access The number of visits to all activities by concessionary scheme card holders. This scheme offers reduced rate access for those in receipt of certain benefits	110,486	99,813	-9.6%
Under 16's Access The number of visits by under 16's to all activities	108,116	101,158	-6.4%
Live Active Access The number of visits of Live Active users	14,318	10,436	-27.1%

Specific Programmes (Swimming)	2012/13	2013/14	Variation from 2012/13
60+ Free Swimming West Dunbartonshire residents who are 60 years old or over can swim for free	19,638	20,216	2.9%
Concessionary Free Swimming West Dunbartonshire adult residents who receive benefits can swim for free	5,368	6,205	15.6%
Under 16's Free Swimming 5 to 15 year olds swim free during school holidays	16,937	14,230	-15.6%
Under 5's Free Swimming Children under 5 years of age swim for free	11,624	11,088	-4.6%
Learn to Swim The number of attendances on our learn to swim programmes	77,688	83,981	8.1%

Specific Programmes (Sports Development Coaching)	2012/13	2013/14	Variation from 2012/13
School Coaching Number of primary and secondary school pupils engaged in sports specific coaching sessions during curriculum time.	95,003	120,541	26.9%
Community Coached Programmes Number of young people participating in the various community based sports coaching programmes.	78,027	99,822	27.9%
Disability Sport Number of participants taking part in Sports Development led projects that target disabled people.	1,954	3,422	75.1%



Specific Programmes (Active Schools)	2012/13	2013/14	Variation from 2012/13
Number of Sessions Extra-Curricular sport & physical activity sessions co-ordinated/directly supported by Active Schools.	4,397	5,176	17.7%
Number of Participant Sessions Visits children & young people have made to Active Schools extra-curricular sport & physical activity sessions.	77,745	92,254	18.6%
Number of Primary Schools Delivering ClubGolf ClubGolf is the national junior golf development scheme. There are 36 Primary Schools within West Dunbartonshire.	31	32	3.2%
Number of 9 Year-Olds Introduced to Golf Primary 5 pupils are the target age group for the ClubGolf scheme.	877	896	2.2%
Number of attendances at training courses Volunteer and paid coaches attending coach education courses.	199	193	-3.0%

Specific Programmes	2012/13	2013/14	Variation from 2012/13
Vitality / Rehab Classes Number of Vitality / Rehab Classes which are designed for people with different physical abilities and medical conditions	8,338	9,079	8.9%
Direct Debit Members Those paying monthly by direct debit for our membership packages	740	1,219	64.7%
Passport to Leisure Card Holders The number of Passport to Leisure Cards issued	12,015	16,569	37.9%

Specific Programmes	2012/13	2013/14	Variation from 2012/13
Live Active (GP Referrals) Number of people referred to WDL for an exercise referral programme	1,073	1,620	50.9%
Free Fitness Assessments The number of Free Fitness Assessments carried out	742	982	32.3%

Absence Management

















Staff Absence	2012/13	2013/14	Variation from 2012/13
Staff Absence (Days lost per Full Time Equivalent)	6.52	7.35	-12.7%




Website Hits

Website Hits	2012/13	2013/14	Variation from 2012/13
Number of Website hits on the Trust's pages of the Council's website	165,155*	314,631	90.5%

* Reporting came into effect from August 2012.



Performance Indicator	2012/13 Actual	2013/14 Target	2013/14 Actual	Dashboard
CC1 Wet Activities (Number of attendances per 1,000 population for all swimming pools)	4,078	4,205	4,128	
CC2 Dry Activities (Number of attendances per 1,000 population for indoor sports & leisure)	4,172	4,548	4,788	
How likely is it that you would refer our company to a friend or colleague?	N/A	15	49	
Staff Absence (Days lost against FTE)	6.52	7.0	7.35	
Unplanned Facility Downtime (hours)	N/A	0	371	
Number of GP Referral Consultations	1,514	1,500	1,620	
Number of Clubs engaging with WDL	N/A	100	88	
Number of Website Hits	N/A	225,000	314,631	
Number of Unique Active On-Line Booking Users	N/A	750	1,212	
Expenditure – Against Budget*	(£ 186,847)	£ 0	(£ 433,273)	
Income – Against Target	(£ 45,605)	£ 0	(£ 150,729)	
Net (Profit) / Loss*	(£ 130,034)	£ 0	(£ 584,002)	
% Income (Management Fee)	61.9%	61.4%	61.2%	
% Income (Customer Receipts)	38.1%	38.6%	38.8%	
Cost Per Visit (Management Fee)	£ 4.30	£ 3.88	£ 3.61	
Customer Spend per User	£ 2.65	£ 2.44	£ 2.40	

Key	Dashboard
On Target	
Exceeding Target	
Not Meeting Target	

N/A – No Data previously recorded

* Before Retirement Benefit Scheme deficit

2.7 Plans for the Future

Board Structure

Having created a number of Board Sub Committees in 2013/14, namely the Audit; Joint Consultative Forum; and Health & Safety Committees we will develop these committees further to assist scrutinise and improve the operations of the Trust and to provide advice to the Board of Directors to assist them undertake their responsibilities.

Business Plan 2014/17

Having created our first Business Plan last year we have now developed a three year Business Plan covering the period 2014 – 2017 and have continued with the following strategic outcomes:

- **Increasing Participation**
More people taking part in leisure, sport and physical activities in WDL facilities and programmes.
- **Customer Satisfaction**
Meeting the needs and expectations of service users (residents of West Dunbartonshire).
- **Quality Staff / Facilities**
Employees are fully engaged in the operation and development of our business and where opportunities are provided for them to realise their potential. Providing accessible facilities that are well maintained, safe, clean and welcoming.
- **Developing Partnerships**
To maximise resources in the delivery of our services.
- **Increasing Our Profile**
Residents of West Dunbartonshire are aware of the full range of services and facilities that WDL operate.
- **Financial Sustainability**
We will achieve continuous improvement in the operation of the Trust and will focus on developing existing and new business opportunities in order to fulfil our strategic and charitable objectives.

During 2014/15 we will engage with our workforce to identify our Strengths, Weaknesses, Opportunities and Threats (SWOT Analysis) to allow us to develop our Delivery Plan for 2015/16 to meet our strategic outcomes highlighted in our Business Plan.

Capital Projects 2014/15

West Dunbartonshire Council as part of the implementation of the Trust agreed that capital money to be invested within the three leisure centres would be provided for each of the first three years of the operation of the Trust. The Financial Year 2014/15 is current the last of those three years and the table below indicates a number of capital projects that will be undertaken during 2014/15.

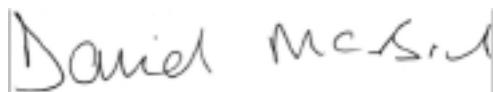
Table of Proposed Capital Projects:

Venue	Project	Project Description	Estimated Cost	Timescale
Vale Swimming Pool	Various	<ul style="list-style-type: none"> • Replace thin wall copper piping in ceiling space. This project will have associated works such as replacement of ceilings etc • Convert existing soft play area and include within existing dance studio. A movable wall may be required between both areas so that it can be used as a separate studio or be included as one large studio. • Replace existing pool hall ceiling. There may be associated works required such as light replacement • Extend existing gym into current vestibule outside health suite changing area and include health suite changing area. This will require clearing out existing changing area, new flooring, etc. The main water inlet is also located within the vestibule area and may have to be moved. • Commission an inspection / detailed survey of the current pool hall ventilation system. The timing of any associated works following the survey should be done in conjunction with the pool hall ceiling works i.e. replacement of water tanks etc. 	£167,000	October 2014

Venue	Project	Project Description	Estimated Cost	Timescale
Vale Swimming Pool	Pool Cover Replacement	<ul style="list-style-type: none"> Replace pool covers on main and teaching pools 	£7,000	October 2014
	Filter Media Replacement	<ul style="list-style-type: none"> Replace filter media in one of the filters 	£8,000	October 2014
	Health Suite Refurbishment	<ul style="list-style-type: none"> Replace existing sauna and steam room Additional works to upgrade lounge and shower area 	£40,000	October 2014
Meadow Centre	Create Spin Studio	<ul style="list-style-type: none"> Convert existing café area to spin studio 	£30,000	July 2014
	Upgrade Training Room	<ul style="list-style-type: none"> Upgrade existing training room 	£10,000	July 2014
	Roof Works	<ul style="list-style-type: none"> Condition survey to be completed and effect repairs thereafter 	£10,000	June / July 2014

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued March 2005) and in accordance with the companies Act 2006.

Approved by the Trustees and signed on their behalf by:



Name: Councillor David McBride, Chair of West Dunbartonshire Leisure Trust
 Date: 11 September 2014

3.0 Independent Auditor's Report to the Trustees and Members of West Dunbartonshire Leisure Trust for the Year Ended 31 March 2014

We have audited the financial statements of West Dunbartonshire Leisure Trust for the year ended 31 March 2014 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on pages 6 & 7, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. We have been appointed as auditor under section 44(1) (c) of the Charities and Trustees Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees and Strategic Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2014 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

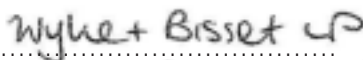
Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees and Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit;

Signature: 

Jenny Simpson (Senior Statutory Auditor)

For and on behalf of Wylie & Bisset LLP, Statutory Auditors

Wylie & Bisset LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

168 Bath Street
Glasgow
G2 4TP

Date: 11 September 2014

4.0 Statement of Financial Activities

Statement of Financial Activities (incorporating the Income and Expenditure Account) for the year ended 31 March 2014

	Notes	Unrestricted Fund 2014	Restricted Fund 2014	Pension Fund 2014	Total Funds 2014	Total Funds 2013
		£	£	£	£	£
Incoming resources						
Incoming resources from generated funds:						
- Voluntary Income		0	120,000	0	120,000	578,283
- Investment Income		5,503	0	0	5,503	6,799
Incoming resources from Charitable Activities:						
- Management Service Fee	2	4,157,500	0	0	4,157,500	4,020,000
- Membership Fees	2	794,462	0	0	794,462	543,795
- Services	2	1,838,945	5,000	0	1,843,945	1,930,960
Other Incoming Resources:						
- Other Finance Income	9	0	0	50,000	50,000	93,000
Total incoming resources		6,796,410	125,000	50,000	6,971,410	7,172,837
Resources Expended						
Charitable Expenditure	3, 9	(6,286,513)	(5,000)	470,000	(5,821,513)	(5,654,036)
Governance Costs	5	(45,891)			(45,891)	(42,767)
Current and past service cost	6,9			(570,000)	(570,000)	(649,000)
Total resources expended		(6,332,404)	(5,000)	(100,000)	(6,437,404)	(6,345,803)
Net income / (expenditure) for the year before transfers		464,006	120,000	(50,000)	534,006	827,034
Transfer between funds		120,000	(120,000)	0	0	0
Net incoming/(outgoing) resources		584,006	0	(50,000)	534,006	827,034
Actuarial loss on retirement benefit scheme	9	0	0	(704,000)	(704,000)	(697,000)
Net movement in funds (after retirement benefit scheme loss)	18	584,006	0	(754,000)	(169,994)	130,034
Opening Fund Balance	18	293,034	0	(163,000)	130,034	0
Total Funds carried forward	18	877,040	0	(917,000)	(39,960)	130,034

5.0 Balance Sheet as at 31 March 2014

	Notes	2014	2014	2013
		£	£	£
Fixed Assets	10		317,598	6,142
Current Assets				
Stock	11	11,206		7,395
Debtors	12	292,795		1,210,127
Cash at bank and in hand		<u>1,685,296</u>		<u>912,564</u>
		1,989,297		2,130,086
Creditors				
Amounts falling due within one year	13	<u>(1,429,855)</u>		<u>(1,843,194)</u>
Net Current Assets			<u>559,442</u>	<u>286,892</u>
Total assets less current liabilities – excluding retirement benefit scheme			877,040	293,034
Retirement benefit scheme deficit	9		<u>(917,000)</u>	<u>(163,000)</u>
Total assets less current liabilities – including retirement benefit scheme			<u>(39,960)</u>	<u>130,034</u>
Funds – Unrestricted	18		877,040	293,034
Funds – Restricted	18		0	0
Funds – Pension Reserve	9		<u>(917,000)</u>	<u>(163,000)</u>
			<u>(39,960)</u>	<u>130,034</u>

The financial statements were authorised for issue by the Board on 11 September 2014

Councillor David McBride Chair

David McBride

Anthony Waclawski Vice Chair

Anthony Waclawski

Company number – SC413707

6.0 Cash Flow Statement

Cash Flow Statement for the year to 31 March 2014

	Notes	2014	2013
		£	£
Net cash inflow from operating activities	19	1,113,015	912,564
Capital Expenditure		(340,283)	0
Increase in cash	19	<u>772,732</u>	<u>912,564</u>



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SPORT SHOWS 2013

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Company No. 413707 VAT Registration No. GB 129 7502 04 Charity No. SC042999

7.0 Notes to the Financial Statements for the Year ended 31 March 2014

1 Accounting Policies

Basis of accounting

The financial statements are prepared under the historical cost convention as modified by Revaluation of Pension Asset, and in accordance with applicable accounting standards in the United Kingdom, the Companies Act 2006 and the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005) and the Charities Accounts (Scotland) Regulations 2006 (as amended).

Incoming resources

Membership subscriptions and income relating to Trust activity are recognised in the period in which the Trust is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the Trust has to fulfil conditions before becoming entitled to it. Management fees and other incoming resources are recognised in the period to which they relate, on an accruals basis.

Investment income is accounted for on an accruals basis.

Allocation of expenditure

Where possible, expenditure is charged direct to charitable expenditure or governance costs. Where this is not possible the expenditure is allocated on a basis consistent with use of the resources.

Charitable expenditure comprises those costs incurred by Trust in the delivery of its activities and services for its beneficiaries. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management and set-up of the charity.

Tangible Fixed Assets and Depreciation

It is the policy of the Trust to capitalise expenditure of a capital nature in excess of £5,000. Any irrecoverable VAT related to the assets is capitalised and recognised as an expense in the Statement of Financial Activities (SOFA) over the depreciated life of the asset.

Assets donated to the Trust are included in the Balance Sheet and Statement of Financial Activities at deemed cost.

Depreciation is charged to write off the cost less the estimated residual value of fixed assets by equal instalments over their estimated useful lives as follows:

Furniture and equipment: 5 years
Motor Vehicles: 5 years

Stock

Stocks of materials and consumables are valued at the lower of cost and net realisable value in the ordinary course of activities. Net realisable value is based on estimated selling price less further costs to completion and disposal.

Leases

Operating leases are charged to income and expenditure on a straight line basis over the period of the lease.

Pensions

The Trust participates in the Strathclyde Pension Fund by virtue of its status as an 'admitted' body. It is a defined pension scheme and the assets are invested in external funds. In accordance with 'FRS 17 – Retirement Benefits', the operating and financing costs of pension and post retirement schemes (determined by a qualified actuary) are recognised separately in the Statement of Financial Activities. Service costs are systematically spread over the working lives of the members and financing costs are recognised in the period in which they arise. The difference between the actual and expected returns on assets during the period and changes in the actuarial assumptions are also recognised in the Statement of Financial Activities.

VAT

The Trust is partially exempt from VAT. Irrecoverable VAT is charged to the Statement of Financial Activities as an expense.

Taxation

The company is a charitable company within the meaning of Section 467 of the Corporate Tax Act 2010. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 of Part 11 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied for charitable purposes only.

Unrestricted funds

Unrestricted funds are expendable at the discretion of the Board in furtherance of the objectives of the Trust.

Surplus revenue funds held within unrestricted funds are carried forward to meet the cost of future activities, mainly of a revenue nature.

Commitments for specific activities and needs in the future are dealt with by making allocations to designated funds.



Restricted funds

Restricted funds are used for specific purposes as laid down by the donor. Some are restricted income funds expendable at the discretion of the Board in furtherance of a particular activity such as government grants to a particular centre or activity. Expenditure which meets the set criteria will be charged to the appropriate fund.

2 Incoming Resources

Income is attributable to sporting activity fees and other sales throughout the Trust. In addition, a management service fee of £4,157,500 was received from West Dunbartonshire Council for the period. A contribution of £120,000 was received from West Dunbartonshire Council towards the purchase of Fixed Assets during the year which has been recognised as restricted voluntary income in the statement of financial activities. Membership fees is income collected by direct debit membership of the Trust's leisure facilities.

Total incoming resources from charitable activities for the period are detailed as follows:

	2014	2013
	£	£
Leisure Facilities	1,673,211	1,506,076
Community Facilities	357,631	292,129
Sports Development	369,518	420,116
Active Schools	238,047	256,434
Management Fee	4,157,500	4,020,000
Total Incoming Resources from Charitable Activities	<u>6,795,907</u>	<u>6,494,755</u>

3 Charitable Expenditure

	2014	2013
	£	£
Leisure Facilities	3,838,426	3,774,980
Community Facilities	1,225,679	1,184,219
Sports Development	823,741	844,517
Active Schools	403,667	374,320
Total Charitable Expenditure	<u>6,291,513</u>	<u>6,178,036</u>
Less Pension cost	(470,000)	(524,000)
Total	<u>5,821,513</u>	<u>5,654,036</u>

4 Support Costs

Support costs have been allocated to the following areas of resources expended.

	Leisure	Community Facilities	Sports Development	Active Schools	Governance
	£	£	£	£	£
Salary	246,878	110,609	39,629	39,628	32,464
Training	8,520	3,817	1,368	1,368	1,120
Property	0	8,347	8,347	8,347	2,783
Insurance	39,419	11,399	9,974	4,506	0
Supplies	47,065	13,610	11,909	5,380	0
Other	59,865	24,876	12,328	8,212	865
Total	401,747	172,658	83,555	67,441	37,232

Basis of Allocation	
Salary:	Percentage of Staff Time
Training:	Percentage of Staff Time
Property:	Percentage of Usage
Insurance:	Salary Cost
Supplies:	Salary Cost
Other:	Percentage of Usage

5 Governance Costs

	2014	2013
	£	£
Audit and other Accountancy Fees	7,747	7,888
Other expenditure including allocated support costs	37,232	33,658
Travel expenses/training costs	912	1,221
Total Governance Costs	45,891	42,767

6 Current and past pension service cost

	2014	2013
	£	£
Pension – Past Service Cost	0	250,000
Pension – Pension Current Service Cost	570,000	399,000
Total Pension Service Costs	570,000	649,000

7 Staff Costs and Numbers

	2014	2013
	£	£
Wages and Salaries	4,096,591	4,018,174
Social Security costs	255,806	255,793
Other Pension costs	573,974	554,827
Other Staff costs	16,683	22,590
Total Staff Costs	4,943,054	4,851,384

Only one employee earned more than £60,000 for the year to 31 March 2014.

	Number of employees	Number of employees
	2013-2014	2012-2013
Between £60,000 and £69,999	1	0

The average weekly number of employees during the period was made up as follows:

	2014	2013
	Number	Number
Head Office – Full time	11.9	9.8
Head Office – Part time	3.0	2.0
Facilities – Full time	96.1	88.3
Facilities – Part time	120.6	123.3
Total Staff Costs	231.6	223.4

During the period no trustees received any remuneration but expenses of £912 were reimbursed to two trustees during 2013/2014, and £926 to one trustee during 2012/2013.

8 Operating Surplus

The operating surplus is stated after charging/ (crediting):

	2014	2013
Auditor's Remuneration (including expenses):	£	£
- For Audit	7,747	7,888
- For Other Services	0	0
Depreciation	28,827	6,141

9 Pension Costs

The company is an admitted body of the Strathclyde Pension Fund. The Superannuation Fund is a defined benefit scheme into which employee' and employer's contributions, and interest and dividends from investments are paid and from which pensions, lump sums and superannuation benefits are paid out. Employees' contributions are tiered and employer's basic contributions are assessed every three years by an actuary and are fixed to ensure the fund remains solvent and in a position to meet its future liabilities. The actuarial method used is known as Projected Unit Credit Method. The last actuarial valuation was at 31 March 2011 and following this valuation employer's contributions increased to 19.3% for the years ended 31 March 2013, 2014 and 2015 respectively. Actual employer's contributions for the period 31 March 2014 amounted to £472,528.

In accordance with FRS 17 – Retirement Benefits – a valuation of the fund was carried out at 31 March 2014 by Hymans Robertson, independent actuaries, appointed by Strathclyde Pension Fund. Hymans Robertson calculated the pension assets and liabilities as at 31 March 2014 by rolling forward its full actuarial valuation, allowing for the changes in financial assumptions as prescribed under FRS 17. The main assumptions used in the calculations are:

	31 March 2014	31 March 2013
	% per annum	% per annum
Inflation / Pension Increase Rate	2.9%	2.8%
Salary Increase Rate	5.2%	5.1%

	31 March 2014	31 March 2013
	% per annum	% per annum
Expected Return on Assets	6.0%	5.2%
Discount Rate	4.3%	4.5%

Mortality

Life expectancy is based on the Fund's VitaCurves with improvements in line with 80% of the Medium Cohort lagged for 10 years and a 1% p.a. underpin for males and a 0.75% p.a. underpin for females from 2011. Based on these assumptions, the average future life expectancies at age 65 are summarised below:

	Males	Females
Current Pensioners	21.0 years	23.4 years
Future Pensioners	23.3 years	25.3 years

The major categories of plan assets as a % of the total plan assets are as follows:

	31 March 2014	31 March 2013
	%	%
Equities	76	76
Bonds	12	14
Property	7	7
Cash	5	3

The actuarial estimated employer contributions for the year to 31 March 2015 are £456,000.

The amounts recognised in the balance sheet are as follows:

	31 March 2014	1 April 2013
	£000	£000
Present value of funded liabilities	(10,150)	(8,217)
Fair value of plan assets	<u>9,382</u>	<u>8,202</u>
	(768)	(15)
Present value of unfunded obligations	(149)	(148)
Unrecognised past service cost	<u>0</u>	<u>0</u>

	<u>(917)</u>	<u>(163)</u>
Amount in balance sheet		
Liabilities	(917)	(163)
Assets	<u>0</u>	<u>0</u>
Net (liability)/asset	<u>(917)</u>	<u>(163)</u>

	31 March 2014	31 March 2013
	£000	£000
Analysis of the amount charged to net incoming resources:		
Current service cost of the defined benefit scheme	(570)	(399)

Analysis of amount credited to incoming resources:		
Expected return on employer assets	(442)	(397)
Interest on pension scheme liabilities	<u>392</u>	<u>304</u>
Net return	<u>(50)</u>	<u>(93)</u>
Actual Return on plan assets	573	1,011

Analysis of amounts included in other recognised gains and losses:	31 March 2014	31 March 2013
Actuarial Gains/(losses)	(704)	(697)
Actuarial gain recognised in net movement of funds	(704)	697
Cumulative Actuarial Gains and Losses	(1401)	(697)

Changes in fair value of the scheme assets are as follows:	31 March 2014	31 March 2013
Opening fair value of employer assets	8,202	6,552
Expected return on assets	442	397
Contributions by members	142	129
Contributions by the employer	465	509
Contributions in respect of unfunded benefits	5	15
Actuarial gain	131	615
Benefits paid	(5)	(15)
Closing fair value of employer assets	9,382	8,202

Reconciliation of defined benefit obligation:	31 March 2014	31 March 2013
Opening defined benefit obligation	8,365	5,986
Current service cost	570	399
Interest cost	392	304
Contributions by members	142	129

	31 March 2014	31 March 2013
Actuarial losses	835	1,312
Past service costs	0	250
Estimated unfunded benefits paid	(5)	(15)
Closing defined benefit obligation	10,299	8,365

Amounts for the current period:	2014	2013
Present Value of Defined Benefit Obligation	(10,150)	(8,217)
Present Vale of Unfunded Liabilities	(149)	(148)
Fair Value of Employer Assets	9,382	8,202
(Deficit)	(917)	(163)

Experience gains / (losses) on assets	131	615
Experience gains / (losses) on liabilities	7	(9)

Under the Transfer Agreement entered into between the Trust and West Dunbartonshire Council, the Council has undertaken to guarantee the pension scheme should the liability crystallise and insufficient funds be held by the Trust to settle their obligation.

The pension scheme was transferred to the charity with effect from 5 April 2012, at which date the FRS 17 valuation showed an asset of £566,000.

10 Tangible Fixed Assets

	Furniture & Equipment	Total
	£	£
Cost at 1 April 2013	12,283	12,283
Additions	340,283	340,283
Disposals	<u>0</u>	<u>0</u>
As at 31 March 2014	<u>352,566</u>	<u>352,566</u>
Depreciation at 1 April 2013	6,141	6,141
Charge for the year	28,827	28,827
On disposals	<u>0</u>	<u>0</u>
As at 31 March 2014	<u>34,968</u>	<u>34,968</u>
Net Book Value at 31 March 2013	<u>6,142</u>	<u>6,142</u>
Net Book Value at 31 March 2014	<u>317,598</u>	<u>317,598</u>

At 31 March 2014 all fixed assets are used for charitable purposes.

11 Stock

	2014	2013
	£	£
Goods for Resale and uniforms	11,206	7,395

12 Debtors

	2014	2013
	£	£
Trade Debtors	26,123	37,703
Amounts owed by West Dunbartonshire Council	30,339	983,169
Other debtors and prepayments	236,333	189,255
	<u>292,795</u>	<u>1,210,127</u>

13 Creditors: Amounts falling due within one year

	2014	2013
	£	£
Trade Creditors	662	23,578
Tax and Social Security Creditors	109,567	86,602
Amounts owed to West Dunbartonshire Council	702,140	848,263
Other Creditors	240,202	456,686
Accruals and Deferred Income (note 14)	<u>377,284</u>	<u>428,065</u>
	<u>1,429,855</u>	<u>1,843,194</u>

14 Deferred Income

Included in the Accruals and deferred income figure in note 13 is deferred income of:

	2014	2013
	£	£
Balance b/f	127,256	0
Released in year	(127,256)	0
Deferred in year	<u>123,655</u>	<u>127,256</u>
	123,655	127,256

The items deferred comprises Income for memberships of £45,049 and £78,606 of additional income received in advance for services being provided in financial year 2014-2015.

15 Operating Leases

The Trust has acquired photocopiers by entering into operating leases. The Trust was committed to making the following payments in the year to 31 March 2015:

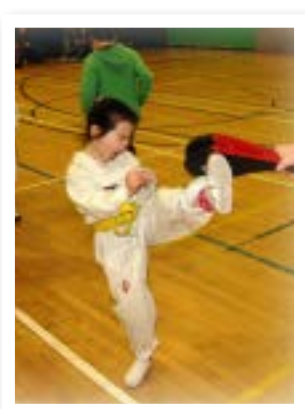
	£
Leases >1 year and < 5 years	<u>1,725</u>
	1,725

16 Share Capital

The charitable company is limited by guarantees of £1 per member and has no share capital.

17 Company Limited by Guarantee

The company is limited by guarantee, the Special member being West Dunbartonshire Council (entitled to 3 votes at a general meeting).




Summer holidays are nearly here...

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We can help improve your water confidence and teach you to swim before the summer. Interested? Then take advantage of our fabulous offer!

Between 20th May & 30th June 2013 all **Coached Adult** swimming sessions* are only £1

Our sessions are progressive and are perfect for all ability levels
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Venue	Day	Start	Finish
Vale of Leven Swimming Pool	Wednesday	7.30pm	8.30pm
Meadow Centre	Monday	9.30am	10.30am
The Play Dome	Tuesday	12.15pm	1pm
The Play Dome	Tuesday	7.15pm	8pm

*Adult Swimming Sessions are available to anyone over the age of 14.

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Company No. 413707 VOT Registration No. GB 129 7502 04 Charity No. SC042999



18 Funds

Unrestricted Funds	Balance at 31 March 2013 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 2014 £
Unrestricted	196,608	6,683,927	(6,305,337)	(232,315)	342,883
Designated					
Small Projects	35,284	2,200	(20,925)	0	16,559
Gym Equipment	55,000	110,283	0	(165,283)	0
Equipment Replacement	0	0	0	200,000	200,000
Tangible Fixed Assets	6,142	0	(6,142)	317,598	317,598
Total Designated	96,426	112,483	(27,067)	352,315	534,157
Total	293,034	6,796,410	(6,332,404)	120,000	877,040

In 2013/2014 the Trustees have designated funds of £534,157 which comprises of tangible fixed assets (£317,598), other small projects to deliver sporting activities (£16,559), and future equipment replacement (£200,000).

Restricted Funds	Balance at 31 March 2013 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 2014 £
Gym Equipment	0	120,000	0	(120,000)	0
Commonwealth Games	0	5,000	(5,000)	0	0
Total	0	125,000	(5,000)	(120,000)	0

Commonwealth Games Funding of £5,000 was awarded by West Dunbartonshire Council in order to promote the Commonwealth Games at Sports Shows held during the year. The funding was used to pay for appearance of a sports celebrity to promote the event.

A contribution of £120,000 was made by West Dunbartonshire Council to assist with the purchase of new of Gym Equipment which has increased the Trust's fixed assets.

Analysis of Net Assets Over Funds

Funds Balance at 31 March 2014 Represented by:	Unrestricted Funds £	Restricted Funds £	Pension Reserve £	2014 Total £
Fixed assets	317,598	0	0	317,598
Net current assets	559,442	0	0	559,442
Retirement benefit scheme deficit	0	0	(917,000)	(917,000)
	877,040	0	(917,000)	(39,960)

19 Notes to the cash flow statement

Reconciliation of operating surplus to net cash inflow from operating activities

	2014 £	2013 £
Net incoming resources	534,006	827,034
Depreciation	28,827	6,141
Donated Assets	0	(12,283)
Recognition of opening pension scheme asset	0	(566,000)
Net Pension charge (FRS17)	50,000	32,000
(Increase) in stock	(3,811)	(7,395)
(Increase)/Decrease in debtors	917,332	(1,210,127)
Increase/(Decrease) in creditors	(413,339)	1,843,194
Net cash inflow from operating activities	1,113,015	912,564

Analysis of changes in net debt	1 April 2013 £	Cash Flows £	31 March 2014 £
Cash at bank and in hand	912,564	772,732	1,685,296

Reconciliation of net cash flow to movement in debt

	£
Net increase in cash	772,732
Net funds at 31 March 2014	772,732

20 Trustees Interests and related party transactions

Due to the nature of the charity's operations and composition of its Board, being comprised of individual public sector and commercial organisations, it is inevitable that transactions will take place with companies and organisations in which a Board member of the Trust has an interest. The charity works in partnership with West Dunbartonshire Council with which transactions have been undertaken during the period. The following is a list of members of the Board (Committee of Management) who held potentially connected positions during the period.

Table showing potential for Trustee's connected interests:

Trustee	Company	Occupation	Joined	Resigned
David McBride	West Dunbartonshire Council	Councillor	11/01/12	n/a
William Hendrie	West Dunbartonshire Council	Councillor	12/06/12	n/a
Kathleen Ryall	West Dunbartonshire Council	Councillor	12/06/12	n/a

West Dunbartonshire Leisure Trust is a body incorporated under the Companies Act 2006.

All transactions involving organisations in which a member of the Board of Management may have a material interest are conducted at arm's length and in accordance with normal project and procurement procedures.

During the year the Trust entered into purchase transactions with Admin Design and Print Ltd, a related party, totalling £52,744. A brother of Kevin Murphy, Business Development Co-ordinator, is a Director of Admin Design & Print. The balance owed to Admin Design and Print at 31 March 2014 is £ 3,958.

West Dunbartonshire Leisure Trust had transactions during the year as follows:

	2013-2014	2012-2013
Income received from West Dunbartonshire Council	£5,721,349	£4,809,476
Expenditure paid to West Dunbartonshire Council	£139,238	£84,366

As at 31 March the outstanding balances were as follows:

	2013-2014	2012-2013
Due from West Dunbartonshire Council	£30,339	£983,169
Due to West Dunbartonshire Council	£702,140	£848,263



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OCTOBER WEEK 2013

HOLIDAY ACTIVITY PROGRAMME

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Alexandria Community Centre
Main Street
Alexandria
G83 0NU
Tel: 01589 757806
www.wdleisure.net

Company No: SC413707 VAT Registration No: GB 129 7502 04 Charity No: SC042999



West Dunbartonshire Leisure Trust

Alexandria Community Centre
Main Street, Alexandria, G83 0NU

Tel: **01389 757806** Fax: **01389 751557**
Email: leisureservicesadmin@west-dunbarton.gov.uk
www.wdleisure.net

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